



Letter of Employment Verification

Date: _____

To whom it may concern:

This letter will serve as verification that the following individual is an active / retired employee of _____ (Airline) and is eligible for any industry discounts that may be extended to them and their eligible family members listed below.

Employee Name: _____

Employee Number: _____

Date of Hire: _____

Eligible Family Members (include relationship to employee):

Please feel free to contact me should additional information be required.

Supervisor Name: _____

Signature: _____

Title: _____

Telephone Number: _____

Email: _____