

Chapter Outline Sample
The following is offered as a sample of a Chapter Outline

Each level of the outline should be parallel to the sub details that follow them. (see the red lines)

Chapter Title

- I. Section Title
 - A. **Red Bold Words** within each section
 - 1. Sub Detail about A (above) there are numerous important factors underneath each Red Bold words within the section. Paraphrase these and just provide main points to help you remember main points.
 - 2. Sub Detail about A (above) – an additional sub detail that you consider to be important
 - a. Sub Detail about 2 – This is an additional paraphrased detail about item 2 (above).
 - b. You can have several sub details such as this, depending on what you consider to be main ideas or important factors that you want to remember or describe.
 - B. Additional **Red Bold Word** within the same section
 - 1. Sub Detail about B (above)
 - 2. Sub Detail
 - a. Sub Detail about 2
 - (1). Sub Detail about a. (above)
 - 3. Sub Detail about B.
 - 4. Sub Detail about B.
 - a. Sub Detail about 4.
 - b. Sub Detail about 4
 - (1). Sub Detail about b.
 - C. Additional Detail within I.
- II. Section 2 Title
 - A. **Red Bold Words** within each section
 - 1. Sub Detail about A (above) there are numerous important factors underneath each Red Bold words within the section. Paraphrase these and just provide main points to help you remember main points.
 - 2. Sub Detail about A (above) – an additional sub detail that you consider to be important
 - a. Sub Detail about 2 – This is an additional paraphrased detail about item 2 (above).
 - b. You can have several sub details such as this, depending on what you consider to be main ideas or important factors that you want to remember or describe.
 - B. Additional **Red Bold Word** within the same section
 - 1. Sub Detail about B (above)
 - 2. Sub Detail
 - a. Sub Detail about 2
 - (1). Sub Detail about a. (above)
 - 3. Sub Detail about B.
 - 4. Sub Detail about B.
 - a. Sub Detail about 4.
 - b. Sub Detail about 4
 - (1). Sub Detail about b.
 - C. Additional Detail within I.
- III. Section 3 Title
 - A. **Red Bold Words** within each section
 - 1. Sub Detail about A (above) there are numerous important factors underneath each Red Bold words within the section. Paraphrase these and just provide main points to help you remember main points.
 - 2. Sub Detail about A (above) – an additional sub detail that you consider to be important
 - a. Sub Detail about 2 – This is an additional paraphrased detail about item 2 (above).
 - b. You can have several sub details such as this, depending on what you consider to be main ideas or important factors that you want to remember or describe.
 - B. Additional **Red Bold Word** within the same section

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1. Sub Detail about B (above)
 2. Sub Detail
 - a. Sub Detail about 2
 - (1). Sub Detail about a. (above)
 3. Sub Detail about B.
 4. Sub Detail about B.
 - a. Sub Detail about 4.
 - b. Sub Detail about 4
 - (1). Sub Detail about b.
- IV. Section 4 Title
- A. **Red** Bold Words within each section
 1. Sub Detail about A (above) there are numerous important factors underneath each Red Bold words within the section. Paraphrase these and just provide main points to help you remember main points.
 2. Sub Detail about A (above) – an additional sub detail that you consider to be important
 - a. Sub Detail about 2 – This is an additional paraphrased detail about item 2 (above).
 - b. You can have several sub details such as this, depending on what you consider to be main ideas or important factors that you want to remember or describe.
 - B. Additional **Red** Bold Word within the same section
 1. Sub Detail about B (above)
 2. Sub Detail
 - a. Sub Detail about 2
 - (1). Sub Detail about a. (above)
 3. Sub Detail about B.
 4. Sub Detail about B.
 - a. Sub Detail about 4.
 - b. Sub Detail about 4
 - (1). Sub Detail about b.
- V. Section 5 Title – Continue the same format throughout the sections of the Chapter.