

BLANK BUDGET FORM AUSTIN FILM SOCIETY GRANT

DETAILED BUDGET

You must provide a total project budget, regardless of the phase you are applying for. Please note that this is a general budget; not all line items will apply to your project. **YOU MUST USE THIS FORM TO SUBMIT YOUR BUDGET.**

BUDGET SUMMARY

(Attach additional sheets if necessary.)

EXPENSES

	Cash	In-Kind	Total
Pre-Prod	_____	_____	_____
Production	_____	_____	_____
Post-Prod	_____	_____	_____
Distribution	_____	_____	_____

RESOURCES

	Actual	Anticipated	Total
Cash	_____	_____	_____
Grants (list)	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Grant Cash Request	_____	_____	_____
Kodak Grant	_____	_____	_____
MPS Camera Award	_____	_____	_____
Investors	_____	_____	_____
Fundraising Events	_____	_____	_____
Credit Cards	_____	_____	_____
Other (list)	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
In-Kind	_____	_____	_____

Note:

TOTAL EXPENSES
must equal
TOTAL RESOURCES.

Total Cash + _____

Total In-Kind _____

=Total Expenses _____

Total Actual _____ **+ Total Anticipated** _____

=Total Resources _____

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.....						
SAMPLE						
Director	1	x	\$50/day	x	10 days	= \$500 = \$100 + \$400 Brian DePalma
.....						
A. PRE-PRODUCTION/ADMINISTRATIVE	(UNIT	x	RATE PER	x	DAYS/WKS)	= TOTAL COST = (CASH + IN-KIND) VENDOR
Director						
Writer/Script						
Producer						
Other administrative staff (list)						
Office rental/Overhead						
Phone/fax						
Mail/shipping						
Office Supplies						
Photocopies						
Copyright registration						
Legal/Accounting						
Travel						
Camera Tests						
Other (List)						
Total Preproduction/Administrative Costs						
.....						
B. PRODUCTION	(UNIT	x	RATE PER	x	DAYS/WKS)	= TOTAL COST = (CASH + IN-KIND) VENDOR
Cast						
Director						
Director of Photography						
Production Designer						
Sound Recordist						
Assistant Director						
Production Assistant						
Other Crew (list)						
Camera package						
Film/Video stock						
Lighting						
Grip package						
Sound package						
Audiotape						
Art Dept./Props						
Wardrobe/Makeup						
Still photography						
Expendables						
Catering/Craft Services						
Airfare						
Hotel						
Vehicle rental						
Gas/Parking/Mileage						
Location Fees/Permits						
Production Insurance						
Shipping						
Petty Cash						
Other (list)						
Total Production						

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C. POST PRODUCTION

	(UNIT x RATE PER x DAYS/WKS)	=	TOTAL COST	=	(CASH + IN-KIND)	VENDOR
Editor						
Sound editor						
Film processing						
Workprint/Dailies						
Video transfer						
Tape Stock						
Edit Facilities						
Hard Drives						
Edit/Audio supplies						
Transcriptions						
ADR/Foley						
Music/score						
Narration/Voice-over record						
Sound Mix						
Visual Effects						
Titles/Subtitling						
Opticals						
On-line edit/Up-res						
Negative Conforming						
Color Correction						
Test Print						
Answer print						
Release Print						
Shipping						
Other (list)						

Total Post-production

D. DISTRIBUTION

	(UNIT x RATE PER x DAYS/WKS)	=	TOTAL COST	=	(CASH + IN-KIND)	VENDOR
DVD Duplication						
Tape Stock/DVDs						
Press kit						
Postcards/promotions						
Posters						
Festival entry fees						
Airfare						
Accommodations						
Car rental/Taxi						
Postage/Fax/Long Distance						
Publicity						
Website						

Total Distribution

Cash Total All Sections

+ In-Kind Total All Sections

= Total Project Cost