

*Trial, Deposition, and Meeting***EQUIPMENT RENTAL FORM**

Item	Cost Per Unit / Day	Quantity	Days
Speakerphone	\$100.00		
Elmo Document Presenter	\$100.00		
LCD Projector	\$100.00		
Projector Screen	\$30.00		
Laptop PC / iPad	\$50.00		
Mobile Hotspot Internet	\$50.00		
AV Cart	\$25.00		
Easel	\$25.00		
Delivery Setup & Removal	\$400.00		

Event Information

Checkout Date / Time:

Return Date / Time:

Location of Event:

Requestor Information

Company / Firm:

Date:

Case:

Job #:

Contact:

Phone / Email:

Address:

- Equipment not returned on time will accrue an additional day rental charge plus a \$25/day late return fee.
- REQUESTOR in this Rental Agreement Form shall be held responsible for all damaged and missing equipment.
- Kusar Court Reporters & Legal Services, Inc., is not liable for any injuries or damages that occur while equipment is in possession of the REQUESTOR.
- Payment and/or an authorized processing payment form must be received before request can be approved.

Please submit this form electronically via email or fax 562.437.8073.If you have not been contacted within 24 hours or have any questions, please email trialtech@kusar.com or call 800.282.3376.