4203 William S. White Building
Flint, MI 48502-1950
Phone: 810-762-3383
Fax: 810-766-6791
www.umflint.edu/research/UROP

Project Timesheet

In order to be paid, all work study and waged students must complete this form correctly. Please indicate the correct pay period in addition to your in/out times. This form is to be signed by your faculty sponsor or authorized signer and submitted to the Office of Research on the due dates listed below.

Student Name:_____ **Project #** UR_____

Check one	Pay Period	Pay Dates	Deadline (by 5pm)	
	05-22-16 – 06-04-16	06-10-16	Monday	06-06-16
	06-05-16 – 06-18-16	06-24-16	Monday	06-20-16
	06-19-16 – 07-02-16	07-08-16	Saturday	07-02-16 (early)
	07-03-16 – 07-16-16	07-22-16	Monday	07-18-16
	07-17-16 - 07-30-16	08-05-16	Monday	08-01-16
	07-31-16 - 08-13-16	08-19-16	Monday	08-15-16
	08-14-16 - 08-27-16	09-02-16	Monday	08-29-16
	08-28-16 - 09-10-16	09-16-16	Monday	09-12-16
	09-11-16 - 09-24-16	09-30-16	Monday	09-26-16
	09-25-16 - 10-08-16	10-14-16	Monday	10-10-16
	10-09-16 - 10-22-16	10-28-16	Monday	11-07-16
	10-23-16 - 11-05-16	11-11-16	Saturday	11-19-16 (early)
	11-06-16 - 11-19-16	11-23-16	Monday	05-23-16
	11-20-16 - 12-03-16	12-09-16	Monday	12-05-16
	12-04-16 - 12-17-16	12-23-16	Monday	12-19-16
	12-18-16 - 12-31-16	01-06-17	Monday	01-02-17

MONDAY (Date:____/____/____)
in____ out____
in____ out____

TUESDAY (Date:____/____/____)
in____ out____
in____ out____

WEDNESDAY (Date:____/____/____)
in____ out____
in____ out____

THURSDAY (Date:____/____/____)
in____ out____
in____ out____

FRIDAY (Date:____/____/____)
in____ out____
in____ out____

MONDAY (Date:____/____/____)
in____ out____
in____ out____

TUESDAY (Date:____/____/____)
in____ out____
in____ out____

WEDNESDAY (Date:____/____/____)
in____ out____
in____ out____

THURSDAY (Date:____/____/____)
in____ out____
in____ out____

FRIDAY (Date:____/____/____)
in____ out____
in____ out____

Student signature _____**Date** _____

Faculty sponsor /authorized signature: _____**Date** _____