

Ferrington Village Wedding Contract

The Ferrington House agrees to provide a: _____

Venue(s): _____

Day and date: _____ Time: _____

Names of the Hosts: _____

Name of Bride and Groom: _____

CEREMONY FEE

Morning Ceremony Fee: \$3,000

Evening Ceremony Fee: \$4,250

Winter Ceremony Fee (*December 1st through March 15th*) \$3,000

VENUE RENTAL FEES

Barn Rental Fee Fridays: \$2,600

Barn Rental Fee Saturdays: \$5,000

Barn Rental Fee Sunday: \$3,600

Barn Winter Rental Fee: \$2,500

Garden Terrace Daytime Rental Fee: \$1,500

Garden Terrace Evening Rental Fee: \$2,100

Ferrington Granary Rental Fee: \$5,000

Ferrington Granary Semi-Private Rental Fee: Prices on Request

The Ferrington House Fee: Prices on Request

DEPOSIT AND PAYMENT INFORMATION

Your special event at Ferrington will be confirmed upon receipt of a non-refundable deposit.

Additional non-refundable deposits will be due as specified below:

Barn deposit due at contract: \$5,000

Barn deposit due 120 days prior to event: \$5,000 Date due: _____

Garden Terrace deposit due at contract: \$3,000

Garden Terrace deposit due 90 days prior to event: \$3,000 Date due: _____

Ferrington Granary deposit due at contract: \$1,000

Ferrington Granary deposit due 90 days prior to event: \$2,000 Date due: _____

CONTRACT DETAILS

All deposits are applied directly to the final invoice. A full pre-payment is due seven days before your event. On your pre-bill, all monies paid on your account to that date will be shown with the exception of a \$2,000 reserve. This reserve will be applied to your final bill along with prepayment and deposit. Applicable sales tax will be added to all charges and a Service Fee of 20% is added to all food, beverage and flower charges (25% gratuity will be charged on events not serving alcohol). A final invoice will be sent to you after the event for any additional charges not covered by the pre-payment. Payment is due within 2 weeks of receiving the final invoice. If you wish to pay by credit card, a convenience fee of 3% will be charged. For contract booking beyond 12 months out all prices may be subject to up to a 5% increase.

Fitch Creations, Inc., d/b/a Fearington Village, reserves the right to bill for any damages incurred during the event. Fitch Creations, Inc. reserves the right to process the credit card provided on all balances outstanding after 15 days of the final bill.

GUARANTEES

Rates and prices are subject to change prior to contract signing. The estimated number of guests and final menu selection is due 3 weeks prior to the scheduled event. A guaranteed final count is due 10 days before the event. You will be charged for the guaranteed number of guests attending, plus any additional guests.

Fearington coordinates all the details of your special day. To ensure you receive the Fearington experience, we respectfully ask that you plan your event directly with our professional staff. Please be advised that Flowers and Cakes must be provided by Fearington. We recommend hosts arrange transportation for guests attending events where alcohol is served. All alcoholic beverages consumed on Fearington property must be provided by Fearington. Failure to comply may result in the termination of an event.

We request that guests toss only flower petals, not birdseed, rice, or flying lanterns.

Please alert your on-site coordinator of any dietary requirements or food allergies you may have.

Fitch Creations, Inc. is not responsible for theft or damage to personal property which is left in groomsmen or bridesmaids dressing rooms if these rooms are left unlocked during the wedding, reception, etc. The bridal party is responsible for locking these doors each time they leave the assigned rooms.

CONTRACTUAL INFORMATION REQUIRED

Name of person assuming financial responsibility for payment: _____

Print Name: _____ Signature: _____

Address: _____

Email Address: _____

Phone Number: _____

Credit Card Information for person assuming financial responsibility (required):

Name as it appears on the card: _____

Type (MC/V): _____ Number: _____ Exp Date: _____

Accepted by (Farrington House Representative):

Name: _____

Title: _____

BRIDE CONTACT DETAILS

Name: _____

Address: _____

Home/work Phone: _____ Cell Phone: _____

Email Address: _____

GROOM CONTACT DETAILS

Name: _____

Address: _____

Home/work Phone: _____ Cell Phone: _____

Email Address: _____

Sample Wedding Budget Worksheet

We love transparency! Use this worksheet to help you estimate the cost of your Fearington wedding. Other items such as vendor meals, children's meals, Inn rooms, optional rental equipment, etc. are added by request.

CEREMONY FEE, IF APPLICABLE

\$ _____

Includes:

- Complete coordination of the planning, rehearsal, ceremony and reception
- Use of the Fearington gardens for a private ceremony
- Wedding rehearsal
- White ceremony chairs arranged on the lawn by our full service staff
- Superior suite for bride and groom for 1 night at The Fearington House Inn
- Use of gardens for pre-wedding portrait photography
- Dedicated use of a dressing area for the groom's party

RECEPTION FEE

\$ _____

Includes: tables, white chairs, linens (white or natural and cream), glassware, silverware, china, dishes and serving equipment, and votive candles.

Ⓐ Total Site Fees \$ _____

FOOD

Hors D'oeuvres/Cocktail Hour: \$ _____ per person x _____ (number of guests)
See p. 33 for prices \$ _____

Meal: \$ _____ per person x _____ (number of guests)
See p. 34-47 for prices \$ _____

BEVERAGES (priced per consumption, see menu pages 48-51 for range of selections; a customized estimate will be provided after your initial consultation) \$ _____

CAKE (see page 24 for basic prices, additional design fees may apply) \$ _____

FLOWERS (see page 21 for basic prices; a customized quote will be provided after your initial consultation) \$ _____

Ⓑ Sub-Total of Food, Beverages, Cake and Flowers: _____

Add 6.75% Sales Tax of Ⓑ : _____

Add 20% Service Fee of Ⓑ : _____

Ⓒ Total Food, Beverage, and Flowers \$ _____

Grand Total (add Ⓐ + Ⓒ) \$ _____

Note: 25% gratuity of food, beverages, cakes and flowers will be charged on events not serving alcohol.