

Sample Acceptance of Employment Letter

1212 Snowcrest Trail
Durham, NC 27707

January 23, 2007

Mr. Roger Davis, Esq.
Slater & Slater
155 Flowers Street
Los Angeles, CA 90067

Dear Mr. Davis:

Thank you very much for your letter of January 15, 2007, in which your firm offered me a position as a summer associate beginning in May 2007. I am very excited about the opportunity to work for Slater & Slater this summer and am pleased to accept your offer under the terms set forth in your letter.

As we have discussed, I am eager to begin work as soon as I complete my exams. I will contact Amory Evans in your recruiting office to arrange for a start date. I look forward to a productive summer.

Very truly yours,

Robert Jordan