PRIVATE BANK of Buckhead

VENDOR CONFIDENTIALITY AGREEMENT

Federal laws and regulations imposed upon Private Bank of Buckhead state the obligation to protect the security and confidentiality of its customer and consumer as defined in the Gramm-Leach Bliley Act (GLBA) and non-public information (NPI). This principle of confidentiality is equally applicable to NPI concerning the FI itself, its owners, directors and employees.

Examples of customer and consumer information concerning an individual that is a customer and consumer of the FI, includes, but is not limited to the following:

- The consumers and customers name, address, social security number, or account number
- Any information a consumer and customer provides on an application
- Any information about consumers and customers affairs
- Information from a "cookie" obtained in using a website
- Information on a consumer and customer report obtained by the FI
- Any other information that is not publicly available information

Examples of NPI concerning the FI include, but are not limited to, the following:

- Any non-public financial information regarding the FI
- Any non-public information about personnel or payroll records, including matters of a personal nature concerning fellow co-workers
- Any non-public information about owners or directors
- Any information about operating procedures, policies, security procedures, etc.

As a Third Party Vendor, you agree to:

- Only use non-public information of consumers and customers for purposes of carrying out functions of its day-to-day responsibilities
- Only share non-public information regarding consumers and customers to those companies that have a need to know in order to carry out the functions of their day-to-day responsibilities
- Not discuss non-public information of consumers' and customers' affairs with anyone outside of the FI, which includes, but is not limited to, spouses, children, family members, friends, other financial institutions, or businesses
- Not divulge any non-public information of consumers and customers to third parties, except with proper customer authorization or pursuant to proper legal process or regulation
- Maintain in a secure manner all files and record keeping systems, which contain information on consumers and customers
- Not use non-public information obtained as a result of comments made within Private Bank of Buckhead for private interests
- Not divulge non-public information regarding the financial institution to any outsider, except for a legitimate business purpose and with the understanding that the information is confidential
- Not divulge non-public information to any third party concerning other personnel, payroll records, policies or procedures, except with authorization from management
- Ensure all non-public information of consumers and customers are completely destroyed before disposed
- Ensure information security incident handling procedures are followed if an information security incident occurs

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This agreement is intended to ensure that the Company is aware of the responsibilities of keeping all non-public information confidential. The protective requirements contained in this document are to survive the termination of this or any other agreement with the financial Institution. Non-compliance with this agreement may result in suspension of services, termination, and/or prosecution.

I have read the Confidentiality Agreement of Private Bank of Buckhead. I fully understand the terms of this agreement and agree to abide by them.

Company:

Name & Title:

Please clearly PRINT name

Signature & Date:

Contact Phone: Contact Fax:

Contact Email: