

Sample

KEMODA JAMES

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JOB OBJECTIVE

A position as a **Waitress** with Sarova Springs utilizing my exceptional hospitality skills and my ability to provide quality and courteous service to the customers in order maximize customer satisfaction and revenue

RELEVANT QUALIFICATIONS

- More than 4 year work experience as a servant assistant and waitress.
- Well skilled in serving food and beverages to patrons and quests.
- Knowledge of standard operating procedures of resorts and hotels.
- Well familiar in accepting payment and presenting bills.

SKILLS

- Demonstrated ability to greet patrons, present menus, made suggestions and replied questions.
- Experienced in taking orders and relaying to kitchen staff.
- Track record of preparing and serving special foods for the customers at tables.

WORK EXPERIENCE

Stanley Hotel	June 2010 – Present
<i>Waitress</i>	

- Present menus to the guests and respond any questions concerning menu items.
- Serve beverages and food.
- Take necessary action to resolve any complaints.
- Prepare and serve specialty dishes at tables.

Major Achievement

- Designed and came up with a new food serving strategy that resulted in 30% increase of sales in the hotel.

EDUCATION

Smart college of Hospitality
Degree in Hospitality Management-January 2009