



Clarence... a brighter place

# CLEANING SCHEDULE - ..... 2015

(month)

Business Name:.....

Week 1 Ending: .....

<b>DAILY:</b> *includes sanitising	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
Floors							
Walls near food prep. area							
Waste Bins							
Bench Tops*							
Microwave							
Cooktops							
Handbasins*							
Sinks*							
Door Handles - Coolroom							
Bain Marie							
Display Cabinet*							
Checked by:							

  

<b>WEEKLY</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
	Dry Goods Store	Staff Toilets	Exhaust Canopy	Coolroom & Fridges	Light Fittings
Checked by:					

  

<b>MONTHLY</b>
Grease Traps
Checked by:

  

<b>Check Regularly:</b> Ceilings Shelving	Exterior Grease Drums
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# CLEANING SCHEDULE - ..... 2015

(month)

Business Name:.....

Week 2 Ending: .....

<b>DAILY:</b> *includes sanitising	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
Floors							
Walls near food prep. area							
Waste Bins							
Bench Tops*							
Microwave							
Cooktops							
Handbasins*							
Sinks*							
Door Handles - Coolroom							
Bain Marie							
Display Cabinet*							
Checked by:							

  

<b>WEEKLY</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
	Dry Goods Store	Staff Toilets	Exhaust Canopy	Coolroom & Fridges	Light Fittings
Checked by:					

  

<b>MONTHLY</b>
Cupboards & Cabinets
Checked by:

  

<b>Check Regularly:</b> Ceilings <span style="margin-left: 100px;">Shelving</span> <span style="margin-left: 150px;">Exterior Grease Drums</span>
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# CLEANING SCHEDULE - ..... 2015

(month)

Business Name:.....

Week 3 Ending: .....

<b>DAILY:</b> *includes sanitising	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Floors							
Walls near food prep. area							
Waste Bins							
Bench Tops*							
Microwave							
Cooktops							
Handbasins*							
Sinks*							
Door Handles - Coolroom							
Bain Marie							
Display Cabinet*							
Checked by:							

  

<b>WEEKLY</b>					
	Mon	Tues	Wed	Thurs	Fri
	Dry Goods Store	Staff Toilets	Exhaust Canopy	Coolroom & Fridges	Light Fittings
Checked by:					

  

<b>MONTHLY</b>	
Freezers	Checked by:

  

<b>Check Regularly:</b> Ceilings Shelving	Exterior Grease Drums
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# CLEANING SCHEDULE - ..... 2015

(month)

Business Name:.....

Week 4 Ending: .....

<b>DAILY:</b> *includes sanitising	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
Floors							
Walls near food prep. area							
Waste Bins							
Bench Tops*							
Microwave							
Cooktops							
Handbasins*							
Sinks*							
Door Handles - Coolroom							
Bain Marie							
Display Cabinet*							
Checked by:							

  

<b>WEEKLY</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
	Dry Goods Store	Staff Toilets	Exhaust Canopy	Coolroom & Fridges	Light Fittings
Checked by:					

  

<b>MONTHLY</b>
Exhaust Canopy Filters
Checked by:

  

<b>Check Regularly:</b> Ceilings <span style="margin-left: 100px;">Shelving</span>	<span style="margin-left: 100px;">Exterior Grease Drums</span>
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