

Wedding and Reception Timeline

8:00am – Elm Street Center doors are opened for reception set-up.

10:00am- Florist (Just Priceless) arrives at reception to decorate.

- Wedding Coordinator arrives at Elm Street Center to check on reception room layout.
- Hair appointments begin for Bride, Bridesmaids, and Mothers of the Bride and Groom at Bliss & Co. Salon & Day Spa.

10:50am - Wedding Coordinator departs Elm Street Center to go to the chapel.

11:00am – Hannah Brown Finch Memorial Chapel doors and Alumni building are opened for wedding preparations. Bride, Bridesmaids, and Mothers of the Bride and Groom will be getting ready in the Alumni parlor.

- Wedding Coordinator arrives and puts basket with wedding programs inside chapel.
- Wedding Coordinator ensures everything is in place and venue layout is correct.

11:30am – Bridesmaids depart from salon to travel to the chapel.

11:50am - Florist departs Elm Street Center to go to the chapel.

12:00pm – Florist arrives at the chapel to set up pew markers and bring ceremony flowers.

- Bride, Bridesmaids, and Mothers of the Bride and Groom arrive at the Alumni building with dresses, shoes, and accessories. A light lunch is available.

12:30pm – Groom, Groomsmen, and Fathers of the Bride and Groom have lunch at a local restaurant.

- Makeup application begins for Bride, Bridesmaids, and Mothers of the Bride and Groom

1:00pm - Photographer (Aura Marzouk Photography) arrives at Alumni building.

- Photographer takes pictures of the end of makeup application and before Bride gets ready.
- Photographer also takes pictures of inside and outside of the chapel, the wedding dress and accessories.

1:30pm – Bridesmaids and Mothers of the Bride and Groom put on dresses, shoes, accessories, and corsages.

1:40pm – Groom, Groomsmen, and Fathers of the Bride and Groom leave for the chapel.

1:50pm - Bride gets dressed!

2:00pm – Groom, Groomsmen, and Fathers of the Bride and Groom arrive at the chapel and go into the right side waiting room. Men begin to dress.

- Wedding Coordinator confirms their arrival.

2:10pm – Father of the Bride has a first look with the Bride. Father of the Bride delivers note and gift from Groom to her and takes note and gift from the Bride.

2:15-2:50pm – Photographer takes outside pictures of the women.

- Shot List:

- o Bride with veil, then without veil
- o Bride with all Bridesmaids (without veil)
- o Individual Bridesmaids each with the Bride
- o Bride and Mother of the Bride
- o Bride and Mother of the Groom

Rain Plan: Pictures will be taken on the porch and inside of the Alumni building.

2:30pm – Second photographer arrives

- Wedding Coordinator confirms arrival.
- Second photographer takes pictures of men getting ready in the chapel.
- Father of the Bride delivers note and gift from Bride to the Groom.
- Boutonnieres are pinned on Groom, Groomsmen, and Fathers of the Bride and Groom.

2:50pm – Photographer takes outside pictures of Bride with immediate family.

Rain plan: Pictures will be taken on the porch and inside of the Alumni building.

2:55pm – Bride goes inside so that the Groom can come outside for pictures.

3:00pm - 3:25pm - Photographer takes outside picture of Groom with immediate family.

- Photographer takes outside pictures of the men.
- Shot List:

- o Groom
- o Groom with Groomsmen
- o Individual Groomsmen each with the Groom
- o Groom and Father of the Bride
- o Groom and Father of the Groom

Rain Plan: Pictures will be taken inside the chapel.

3:15pm – Wedding Officiant and musicians arrive.

- Wedding Coordinator confirms arrival.
- Grandparents arrive. Boutonnieres and corsages are given to grandparents.

3:30pm – Pre-processional piano music begins.

- o *Prelude No. 1 in C major (Bach)*
- o *Clair de Lune (Debussy)*
- o *Largo from Xerxes (Handel)*
- o *Arioso (Bach)*
- o *Ave Maria (Bach)*
- o *River Flows in You (Yiruma)*
- Wedding guests begin arriving. Groomsmen are available as ushers.
- [Delicious Bakery delivers cake to the Empire Room.](#)

3:45pm – Father of the Bride joins Bride in waiting room to prepare for processional.

3:55pm – Wedding Coordinator gathers grandparents and parents onto the front porch of chapel to be ready to begin processional. Once they are in order, they are sent down the aisle.

Wedding Coordinator also lines up Bridesmaids, Maid of honor, Ring Bearer, Coin Bearer, Flower Girl, and Bride and Father of the Bride in order for processional.

4:00pm – Groom and Groomsmen take positions at the front of the chapel.

- Latecomers are instructed to wait outside by the Wedding Coordinator. They are seated after the processional has concluded.

- DJ arrives to set up at the Empire Room.

4:00-4:05pm – Processional.

- o *Jesu, Joy of Man's Desiring (Bach)*
- o *Canon in D (Pachelbel)*

4:05-4:30pm - Ceremony

- *Welcome and Greeting*
- *Statement on the Gift of Marriage*
- *Declaration of Intent*
- *Affirmations of the Families*
- *Remove veil*
- *Duet*
- *Vows*
- *Exchange of rings*
- *Giving of roses to Mothers of Bride and Groom*
- *Coin Ceremony*
- *Sand Ceremony*
- *Readings*
- *Announcement of Marriage*
- *Charge and Blessing*

4:31pm – Recessional

- o *Allegro Maestoso (Handel)*

- Second photographer goes to the Empire Room to take pictures of the atmosphere before guests arrive.

4:35pm – Receiving line

5:00pm – Guests depart for the Elm Street Center. Pictures are taken inside the chapel with couple, attendants, parents, and grandparents.

5:15pm – Guests begin to arrive at the Empire Room for cocktail hour.

- o *Light classical (Baroque) background music is played*

5:50pm– Bridal party leaves chapel in limousine to travel to the Elm Street Center.

6:00pm – Janitorial service arrives to clean chapel and Alumni parlor.

6:10pm – Bridal party arrives at the Elm Street Center. Cocktails and appetizers are available.

6:30pm – Bridal party introductions begin.

6:35pm – Mr. & Mrs. are announced and have their first dance.

- o *Back at One (Brian McKnight)*

6:38pm – Best Man gives his toast to the couple.

6:40pm – Buffet-style dinner is served table by table.

- *Instrumental piano classics background music is played.*

7:15pm – Bride and Father of the Bride dance.

- *My Girl (The Temptations)*

7:17pm – Groom and Mother of the Groom dance.

- *The Perfect Fan (Backstreet Boys)*

7:20pm – Bride and Brother of the Bride dance. Groom and Sister of the Groom dance also.

- *Lean on Me (Bill Withers)*

7:25 - 8:30pm – Dancing opens for all guests.

8:00pm – Cake cutting and distribution.

- *How Sweet It Is (James Taylor)*

8:30pm – Prize questions and games.

8:45pm – Bouquet toss.

- *All the Single Ladies (Beyoncé)*

8:48pm – Garter removal and toss.

- *Let's Get It On (Marvin Gaye)*

8:51-10:50pm – Dancing open for all guests.

10:10pm – Bar announces “last call.”

10:50pm – Last dance of the evening.

- *All My Life (K-Ci and JoJo)*

10:55pm – Guests line up outside along Elm Street for the exit of the Bride and Groom.

11:00pm – Bride and Groom depart in limousine. Reception officially ends.