
Sponsorship Request Letter For Education

Lisa Brown

Program Coordinator

Future Scholars Initiative

456 Education Lane

Scholarville, SC 78901

lisa.brown@futurescholars.org

(555) 456-7890

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David Green

CEO

GreenTech Solutions

123 Innovation Drive

Techville, TV 54321

Dear Mr. Green,

I hope this letter finds you well. I am writing to you on behalf of the Future Scholars Initiative, a non-profit organization dedicated to providing educational opportunities and resources to underprivileged students in our community. We are currently organizing our annual Scholarship Awards Ceremony, which will take place on October 15, 2024, at the Scholarville Community Center.

The purpose of this event is to recognize and support talented students who have demonstrated academic excellence and leadership potential but lack the financial means to pursue higher education. This initiative is crucial because it offers these



deserving students a chance to achieve their academic goals and contribute positively to society.

To make this event a success and to provide ongoing support for our scholarship recipients, we rely on the generosity of businesses like yours. We are seeking sponsorship in the form of monetary donations to fund scholarships, as well as support for event expenses such as venue rental, catering, and educational materials. Your support will help us to create a memorable event and provide life-changing opportunities for our students.

In recognition of your generous support, we would like to offer several benefits, including logo placement on event materials, recognition during the ceremony, and features on our social media platforms and website. Additionally, we would be honored to have a representative from GreenTech Solutions present at the event to meet our scholars and network with other community leaders.

We believe that your involvement will not only benefit our cause but also provide valuable exposure for GreenTech Solutions within the educational community. Attached to this letter, you will find more detailed information about the event and the various sponsorship levels available.

We would be delighted to discuss this opportunity further and answer any questions you might have. Please feel free to contact me directly at (555) 456-7890 or via email at lisa.brown@futurescholars.org.

Thank you for considering our request. We hope to partner with you to make a significant impact on the lives of our future scholars.

Sincerely,



Lisa Brown
Program Coordinator
Future Scholars Initiative