



# Standing Order Set Up Form

STANDING ORDERS CAN ALSO BE SET UP, AMENDED AND CANCELLED USING AIB INTERNET BANKING & KIOSK.

Please complete in BLOCK CAPITALS using black or blue pen



Do not write on barcode

Date (DD/MM/YYYY)

Grid for date entry: DD / MM / YYYY

To the Manager AIB (insert Branch name)

Grid for branch name entry

### Bank use only

SV  (please X)

Staff Number

Affix brand here

**Personal Customers:** If you wish to add remittance information (max 140 characters) with your payment, the request can only be actioned using AIB Internet Banking; at a Kiosk in your local branch or by contacting Direct Banking on 0818 724 724 or +353 1 7712424. Please note a Card Reader is required online and over the phone for standing order amendments. **Business Customers:** please contact your local AIB Branch for more details. I/We hereby authorise and request you to DEBIT my/our account

Sender BIC A I B K I E 2 D

Sender IBAN

Grid for sender IBAN entry: IE AIB K 9 3

Sender Account Name

Grid for sender account name entry

Amount in words

Large grid for writing the amount in words

with the amount of

€ Grid for amount entry: , .

and to CREDIT

Receiver Account Name

Grid for receiver account name entry

Receiver BIC

Grid for receiver BIC entry

Receiver IBAN

Grid for receiver IBAN entry

Bank and Branch

Grid for bank and branch entry

Receiver Reference (To show on Receiver's statement)

Grid for receiver reference entry

### Please Allow 5 Working Days Prior To First Payment

Start Date (DD/MM/YYYY)

Grid for start date entry: DD / MM / YYYY

Frequency (please X box)

Frequency options: Weekly, Fortnightly, Every 4 weeks, Monthly, Quarterly, Half yearly, Annually

Until Further Notice (please X box)

OR

Grid for final payment date entry: DD / MM / YYYY

Final Payment Date (DD/MM/YYYY)

OR

No of Payments

Signature

Signature line

Signature

Signature line

It shall be understood that the Bank shall not be under any liability for damage or loss caused by any omission to make these payments