



WEDNESDAY, OCTOBER 17, 2012
HARRISBURG CAPITOL ROTUNDA
10:00 A.M. -1:30 P.M.
PRESENTED BY:
GET INVOLVED, INC.

Vendor Booth Registration Form

Organization / Business Name

Contact Person

Address

City

State

Zip

Email Address

Telephone Number

Registration

- Registration may be done online at: www.getinvolvedinc.org
- Completed paper forms may be sent to: **Coordinated 360, 55 Charles Street, Uniontown, PA 15401**
- Checks should be made payable to: **Get Involved, Inc.**
- Cost per booth: \$25 for Not-for-Profits / \$40 for For-Profits
- Booth registrations due: October 10, 2012

Please Note

- Vendor booths must be set up, staffed and ready to operate by 9:00am. The event will be held from 10:00 a.m. – 1:30 p.m. and we would like to have the booths remain open this entire time. Tear down begins at 1:30 p.m. and must be completed by 2:00 p.m.
- Vendors are responsible for cleaning up their booth area.
- The PA State Capitol, Get Involved, Inc. and Coordinated 360 are unable to accept responsibility for any lost or stolen items, or for any equipment other than their own.
- Only one organization or vendor may use each booth space. All vendors must conduct business in their designated booth area only. Non-booth holders may NOT distribute merchandise or fliers of any kind.
- It is the responsibility of all exhibitors to obtain all permits, licenses, etc. The event committee reserves the right to prohibit the sale or distribution of materials that may be illegal, or considered offensive to others.