

OFFICIAL HOUSING FORM

Group Name	NC SAFETY CONFERENCE 2016				
Event Beginning Date	5/09/16	Event Ending Date	5/13/16	Reservation Deadline Date	4/08/2016
RES ID	SCE16K				

REGARDLESS OF THE NUMBER OF OCCUPANTS, SEND ONLY ONE COPY PER ROOM
A change in departure date must be advised no later than check-in to avoid an early departure fee.



PLEASE MAIL OR FAX DIRECTLY TO:
SHERATON GREENSBORO HOTEL AT FOUR SEASONS
 3121 W. Gate City Blvd, GREENSBORO, NC 27407 FAX: 336 323-4876
 Phone: 800/242-6556

# Persons	Room Rate	Tax	Nightly Total
ONE PERSON	\$133.00	\$16.96	\$149.96
TWO PERSONS	\$133.00	\$16.96	\$149.96
THREE PERSONS	\$133.00	\$16.96	\$149.96
FOUR PERSONS	\$133.00	\$16.96	\$149.96
CLUB KING	\$195.00	\$24.86	\$219.86

Your Arrival Date	Your Departure Date
CHECK IN TIME IS 3PM	CHECK OUT TIME IS 12 NOON

PLEASE CHECK PREFERRED ACCOMMODATIONS ALL ROOM TYPES ARE BASED ON AVAILABILITY				PLEASE CLEARLY WRITE ADDITIONAL OCCUPANTS NAMES						
<input type="checkbox"/> 2 DOUBLE BEDS		<input type="checkbox"/> NON-SMOKING								
<input type="checkbox"/> 1 KING SIZE BED										
Name				Company						
Address			City		St		Zip		Phone	
E-mail:										

SPECIAL NOTE:

Prefer a limited service hotel? Check box or contact Park Lane at Four Seasons direct at 800-942-6556.
 Park Lane Hotel at Four Seasons, our sister property, is located within four blocks and offers breakfast and
 Transportation to the Sheraton. Special Rate: \$ _____

**ALL ROOMS REQUIRE A CREDIT CARD GUARANTEE OR THE FIRST NIGHT DEPOSIT, INCLUDING TAX
 PLEASE MAKE CHECKS OR MONEY ORDER PAYABLE TO: SHERATON GREENSBORO HOTEL**

AMERICAN EXPRESS DINERS CLUB OR CARTE BLANCHE JCB CARD VISA OR MASTERCARD DISCOVER CHECK # _____

Card Number		Exp. Date		Deposit Amt.	
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ALL NUMBERS ON THE CARD MUST BE INCLUDED AS WELL AS EXPIRATION DATE

CARDHOLDER SIGNATURE _____

RESERVATION CANNOT BE PROCESSED WITHOUT THE CARDHOLDER SIGNATURE

ACCOMMODATIONS MUST BE GUARANTEED BY CREDIT CARD OR BY CHECK MADE PAYABLE IN THE AMOUNT OF ONE NIGHTS LODGING PLUS TAX. UNLESS RESERVATIONS ARE
 CANCELLED 72 HOURS PRIOR TO ARRIVAL DATE, YOU WILL BE CHARGED FOR THE FIRST NIGHT. ANY MULTIPLE OCCUPANCY ROOM, UNLESS OTHERWISE INDICATED, WILL HAVE
 ALL DEPOSITS EQUALLY DISTRIBUTED TO ALL ROOM OCCUPANTS. ROLLAWAY BED REQUESTS ARE BASED ON AVAILABILITY AT \$25.00 PER NIGHT.