

Category Questions

A	Eligibility	Yes/No
B	Strategic relevance	35
C	Programmatic relevance	25
D	Cost effectiveness	15
E	Management and monitoring	15
F	Engagement with coordination	10
G	Previous performance	Yes/No

CN = CONCEPT NOTE

A	Eligibility	Yes/No
A1	Partner is UN agency/IOM or on the partner eligibility list?	
A2	Minimum of \$250,000 project budget?	
A3	Main focus on the specified sector objectives?	
A4	Project duration is maximum 12 months?	

B	Strategic relevance	Weighting
B1	CN refers to top or high priority HRP project or new project is justified by sector	10
B2	CN contributes to Cluster HRP Objectives prioritised in this allocation	10
B3	The proposed project strategy is in line with the sector strategies	20
B4	CN activities take place in the localities prioritised by the sector (Kalma and/or Ottash= 10pts; other= 5pts; if not specified by sector 0)	10

C	Programmatic relevance	Weighting
C1	CN clearly defines humanitarian needs (5 pts) and describes needs identification process (5 pts)	10
C2	CN clearly links objectives, outputs and activities. (5)	5
C3	Beneficiaries are eligible as per cluster (2.5 pts), and clearly defined (2.5 pts)	5
C4	Project is multi-sector or includes indicators of other sectors (3 pts if includes other sector indicators, 3 points per sector up to maximum 9 pts)	9

D	Cost effectiveness	Weighting
D1	Cost per beneficiary is in line with sector benchmarks	15

Total weighting score 50

Total weighting score 29

Total weighting score 15

E	Management and monitoring	Weighting
E1	CN indicators are Specific (3 pts), Measurable (3 pts), Achievable (3 pts), Realistic (3 pts) Time-bound (3 pts)	15
E2	CN M&R plan is achievable and realistic in order to measure results within timeframe (10 pts if YES)	10

F	Engagement with coordination	Weighting
F1	Partner actively participates in national (5 pts) and/or sub-national (5 pts) sector coordination of activity area	10
F2	Partner is established in locality or presence of new actor is justified by sector	15
F3	Partner has previous experience in the thematic area. (10 pts if YES)	10

Total weighting score 25

Total weighting score 35