



# ATTENDANCE CALENDAR

JANUARY – JUNE 2016

## 01 JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## 02 FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

## 03 MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## 04 APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## 05 MAY

SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## 06 JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

NAME	
EMP. #	PHONE #
ADDITIONAL INFO	
SUPERVISOR	
UNION PARTNER	

### HOLIDAY DATE OBSERVED

- New Year's Day** .....Friday, January 1, 2016
- Memorial Day** ..... Monday, May 30, 2016
- Independence Day** .....Monday, July 4, 2016
- Labor Day** ..... Monday, September 5, 2016
- Thanksgiving Day** .... Thursday, November 24, 2016
- Christmas Day** ..... Monday, December 26, 2016

### REGIONAL HOLIDAYS

HOLIDAYS	GA	HI	MAS	NCAL
MLK Jr. Day	*		*	
President's Day		*	*	*
Kuhio Day		*		
Kamehameha Day		*		
Christmas Eve Day		*	+	
New Year's Eve Day			+	

\* Colorado, the Northwest and Southern California do not have any regionally designated holidays.  
 + A choice of one of the two holidays.

### Before calling in to take a day off, ask yourself:

- How many times have I called in this month?
- Is there something I can arrange with my coworkers that will allow me to come to work (maybe take a lighter workload, etc.) or pre-schedule time off?
- Are there changes in my current life that I can make that will allow me work-life balance?
- Am I taking care of myself, maintaining a healthy lifestyle?





# ATTENDANCE CALENDAR

JULY – DECEMBER 2016

## 07 JULY

SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## 08 AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## 09 SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## 10 OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## 11 NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## 12 DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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President's Day		*	*	*
Kuhio Day		*		
Kamehameha Day		*		
Christmas Eve Day		*	+	
New Year's Eve Day			+	

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# NOTES: JULY – DECEMBER 2016

## 07 JULY

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## 08 AUGUST

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## 09 SEPTEMBER

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## 10 OCTOBER

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## 11 NOVEMBER

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## 12 DECEMBER

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