

First Last

5216 Sample Lane

Santa Monica, CA

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QUALIFICATIONS:

- 6+ Years of Professional Childcare Experience
- Newborn, Infant & Toddler Experience
- Multiple Subject Teaching Credential/ Education Specialist Credential (Coursework Completed)
- Fluent in French
- Dual Citizenship (USA, France)
- Experience Traveling With Families & Valid Passport (Travel-Ready)
- 3 Years Teaching & Tutoring Experience
- Experience With Applied Behavior Analysis (ABA)
- CPR & First Aid Certified
- Certified Swim Instructor/Lifeguard
- Experience Working With High-Profile Families

CHILDCARE EXPERIENCE:

Sample Family

Beverly Hills, CA

2008-Present

Full-Time, Live-In Nanny, Ages of Children Upon Hire: 5, 9 & 11 Years

Provided full-time, live-in childcare five days per week for three boys ages 5, 9, and 11 years. Assisted parents with all comprehensive childcare duties including organizing boys' schedules and activities, transporting boys to and from school, helping with homework and school projects, preparing healthy meals for children, performing boys' laundry and keeping rooms organized, etc. Assisted with bedtime routine including changing into pajamas, bathroom/bedtime routine, and reading stories to youngest child. Organized creative projects and provided arts and crafts activities for the boys. Participated in outdoor activities and sports including basketball, trampoline, and tag. Traveled with family domestically and internationally for up to four weeks at a time. Provided light housekeeping duties included bringing in the mail,

feeding cats, cleaning litter box, taking out trash, tidying up common areas and emptying dishwasher.

Day Camp **Malibu, CA** **Summer of 2009**

Swim Instructor/Lifeguard, Ages of Children: 3-16 Years

Provided swim lessons and lifeguard supervision to groups of 35-60 campers ages 3-16 years; participated in regular safety protocol training sessions; taught swim lessons to beginning swimmers; monitored water slide; instructed counselors with pool safety rules and techniques; measured and recorded pool pH and chlorine levels; assisted and supervised campers with changing; maintained and cleaned pool area and equipment; assisted Aquatics Manager with daily checklist and safety guidelines

Sample Family **Malibu, CA** **Summer of 2008**

Summer Nanny, Ages of Children Upon Hire: 2, 5, & 7 Years

Provided full-time care for four children ages newborn, 2, 5, and 7 years. Prepared meals for children, including healthy well-balanced meals; prepared items and transported children to/from camp, swim lessons, and activities using family car; provided live-in care once a week and for one full week during birth of fourth child; assisted with bathing, dressing, toilet training, and bed-time routines; played creative games, assisted with home-schooling curriculum, set up arts and crafts, outdoor activities and sports; was extremely flexible and on call for family.

Sample Family **Pacific Palisades, CA** **2006-2010**

Weekend/On-Call Nanny, Ages of Children Upon Hire: 5 & 8 Years

Duties included providing part-time and on-call childcare for two girls, ages 5 and 8 years; youngest child was diagnosed with Autism Spectrum Disorder; assisted family with on-call childcare, as well as overnights and long-term care (weekends and week-long periods) parents traveled; prepared healthy and well-balanced meals; assisted with feeding, including administer medicine to youngest child during meals; assisted with bathing, dressing, and morning/bedtime routines; played games with girls, read stories, and assisted older child with homework; implemented behavioral techniques with youngest child, maintained a schedule, and communicated daily with parents regarding children's activities and behavior.

Sample Family **Bel Air, CA** **2005-2010**

Part-Time/On-Call Nanny, Ages of Children Upon Hire: 2 & 6 Years

Provided part-time and on-call care for two children, ages 2 and 6 years. Provided transportation to/from school, camp, park and extracurricular activities; prepared healthy and well-balanced meals for children; assisted with bath time, dressing, and bedtime routines; provided swim lessons for children and helped with homework; maintained children's schedules and assisted with potty training; assisted mother with light housekeeping; experienced in working with busy family in music industry.

TEACHING EXPERIENCE:

Sample School **Westwood, CA** **2007-2010**

Teacher/Substitute Teacher

Taught at elite independent school in various grade levels including Early Kindergarten-5th grade, assistant teacher 2007-2008 (1st grade), lead teacher position 2008-2009 (2nd grade), substitute teacher 2009-2010 (EK-5th grades); provided daily full-time instruction and childcare for 15-25 students; planned and implemented lessons, taught multiple subjects to students in both small and large groups; created and administered assessments; planned curriculum with colleagues; communicated with parents; conducted parent-teacher conferences; completed progress reports and student comments; delegated tasks to assistant teacher.

EDUCATION:

UCLA **Los Angeles, CA** **2006-2007**
Multiple Subject Credential, May 25, 2007
Teachers for a New Era (TNE) cohort GPA: 3.97

UCLA **Los Angeles, CA** **Graduated 2004**
B.A. in Liberal Studies, Concentration in Linguistics and Diversity
Honors: Dean's List 2004, 2005, 2006 GPA: 3.34

FOREIGN LANGUAGES:

French (Native fluency; spoken and written)

HOBBIES & INTERESTS:

Fundraising, reading, writing, swimming, hiking, photography, art