

SAMPLE LETTER FROM TRAINEE TO EDUCATION COMMITTEE

15 September 2010

Attn. Fiona Fox,
Training Executive
Law Society of Ireland,
DX 79 Dublin

F.A.O. Education Committee

Re: Assignment of Indentures of Apprenticeship – (Trainee Name)

With reference to the above I am writing to request permission to assign my Indentures of Apprenticeship from *(Current Training Solicitor)* of *(Current Firm)* to *(Proposed Training Solicitor)* of *(Proposed Firm)* with effect from *(Date move to take place)*.

The reason for my request is *(Reason for move)*.

Enclosed please find letters from *(Current Training Solicitor)* and *(Proposed Training Solicitor)* in support of this.

I trust this is in order.

Yours Sincerely,

(Trainee Name)

SAMPLE LETTER FROM TRAINEE'S CURRENT SOLICITOR

15 September 2010

Attn. Fiona Fox,
Training Executive
Law Society of Ireland,
DX 79 Dublin

F.A.O. Education Committee

Re: Assignment of Indentures of Apprenticeship – (*Trainee Name*)

Dear Sirs,

I confirm consent of the release of (*Trainee Name*) of (*Trainee Address*) from his/her Indentures of Apprenticeship with effect from (*Date move to take place*) subject to a favourable decision from the committee.

Yours Sincerely,

(*Current Training Solicitor*)

SAMPLE LETTER FROM NEW PROPOSED TRAINING SOLICITOR

15 September 2010

Attn. Fiona Fox,
Training Executive
Law Society of Ireland,
DX 79 Dublin

F.A.O. Education Committee

Re: Assignment of Indentures of Apprenticeship – (Trainee Name)

Dear Sirs,

We confirm that we have offered (*Trainee Name*) of (*Trainee Address*) a place in our practice with effect from (*Date move to take place*) subject to a favourable decision from the committee.

I confirm that I am prepared to have the Deed of Indenture of Apprenticeship assigned to me and that I accept and agree to be bound by the conditions therein.

Yours Sincerely,

(Proposed Training Solicitor)