

**THE UNIVERSITY OF GEORGIA
PAYROLL DEPARTMENT
MONTHLY PAYROLL CALENDAR
FISCAL YEAR 2015-2016**

Pay Date	Pay Type	Pay Begin	Period End	Personnel Reports to Budget Office*	Personnels to Payroll	Run Date
July 31, 2015	Monthly (11)	07/01	07/31	07/07	07/22	07/23 THURS.
August 31	Monthly (11)	08/01	08/31	08/14	08/21	08/24 MON.
September 30	Monthly (11)	09/01	09/30	09/16	09/22	09/23 WED.
October 30	Monthly (11)	10/01	10/31	10/16	10/23	10/26 MON.
November 30	Monthly (11)	11/01	11/30	11/11	11/18	11/19 THURS.
December 23	Monthly (11)	12/01	12/31	12/08	12/16	12/17 THURS.
January 29, 2016	Monthly (11)	01/01	01/31	01/15	01/22	01/25 MON.
February 29	Monthly (11)	02/01	02/29	02/15	02/19	02/22 MON.
March 31	Monthly (11)	03/01	03/31	03/17	03/24	03/25 FRI.
April 29	Monthly (11)	04/01	04/30	04/15	04/22	04/25 MON.
May 31	Monthly (11)	05/01	05/31	05/13	05/24	05/25 WED.
June 30	Monthly (11)	06/01	06/30	06/09	06/23	06/24 FRI.

* Documents received after this date are not guaranteed to be in the Payroll Dept. by the Payroll approval date