Hotel Waiter Resume

**Michael Anderson**456 Oak Avenue  
Portland, OR 97201  
michael.anderson@example.com  
(987) 654-3210

**Objective**Dedicated and personable individual seeking a position as a hotel waiter. Eager to leverage excellent customer service, communication skills, and attention to detail to contribute to a high-quality dining experience for guests at [Hotel Name].

**Education  
High School Diploma**Portland High School, Portland, OR  
Graduated: June 2023

**Skills**

* Exceptional communication and interpersonal skills
* Strong attention to detail
* Ability to multitask in a fast-paced environment
* Knowledge of food safety and hygiene practices
* Team-oriented with a positive attitude
* Quick learner with a strong work ethic
* Proficiency in using point-of-sale (POS) systems

**Experience**

**Volunteer Server**Portland Community Center, Portland, OR  
July 2022 – August 2022

* Assisted in serving food and beverages during community events
* Ensured cleanliness and organization of the dining area
* Interacted with guests to provide a welcoming atmosphere
* Supported the kitchen staff in food preparation and cleanup

**Customer Service Representative**Portland Retail Store, Portland, OR  
September 2021 – May 2022

* Assisted customers with inquiries and purchases
* Handled cash transactions and managed the cash register
* Maintained store cleanliness and organization
* Resolved customer complaints and provided solutions to enhance customer satisfaction

**Activities & Interests**

* Active member of Portland High School’s Culinary Club
* Volunteer at Portland Food Bank
* Passion for culinary arts and food service

**References**Available upon request.