

Class: 3C

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Class number: (8)

## Writing a letter of advice to my friend

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Dear Chris,

How are you? I'm very busy studying for my examination. I'm sorry to hear that you're feeling very unhappy. Thank you for sharing your problems. I think I can offer you some advice.

First, you told me you didn't have enough time to study so many tests. For this problem, I think you can talk to your teachers because they understand you very well. They may help you. Also, I think you should set a timetable to spend your time better. I think it is good for you. So don't worry! You'll be fine.

Then, you told me you need to help your mother do all the house chores because she is very sick and you also need to take the tutorial classes some day after-school every week. I know you are busy about these things. Why don't you suggest your mother to find a housemate to help you? And if I were you, I would decrease my time to take the tutorial classes and study hard at home. I am sure you can do it.

And then, I know you are worried about your examination and you are very tired. For these problems, I think you have to work hard for the examination and you can also talk to your teacher what you don't understand about your examination. But you do not have to work hard only. I think you also have to relax yourself. For example, you can listen to the quiet music or do some exercise.

Besides, I'm sad to know that your parents think you are lazy and irresponsible. If I were you, I would talk to my parents. It is because you must let your parents know about your problems and then they will understand you very well and give you help. It is good for you to talk with your parents.

Finally, I know you are also worried about one of your best friends, Jane. It's because she has changed this year. Maybe you could give more time to Jane. And I think you should care about her more. And if she is your good friend, she will tell you. So, don't worry! For every problem, there must be a way out!

I hope this advice is useful. Please write to me again if you need any more help.

Regards,  
Jacky