



INSTITUT DE HAUTES  
ÉTUDES INTERNATIONALES  
ET DU DÉVELOPPEMENT

GRADUATE INSTITUTE  
OF INTERNATIONAL AND  
DEVELOPMENT STUDIES

## BCC Research Project Template

### “PROJECT TITLE HERE”

This document outlines the elements that a research proposal must include.

It applies both to proposals for the COACHING program (hereinafter CP) where researchers remain in their home institutions and are matched with Graduate Institute faculty for supervision, and to proposals for the VISITING program (hereinafter VP) where researchers spend a semester in Geneva.

Proposals under the VP must also include additional points that are identified in the document.

#### **1. RESEARCHER(S)** (Maximum 1 Page per Researcher)

This section includes the names and positions of the researcher(s) who will undertake the research project. Applications under the CP can be for individual researchers or teams of researchers. Applications for teams must list the team members and identify a team leader. Applications under the VP program can only be for individual researchers.

1.1 Highlight relevant work experience and attach detailed CV(s) of the researcher(s) including publications and relevant work experience

1.2 Role in the project team/Tasks (if more than one researcher involved)

1.3 Match between the researcher(s) profile and the project, showing that the applicant(s) skills and experience are suitable for the project proposed.

#### **2. PROJECT DESCRIPTION** (4-5 Pages)

This section presents the proposed research project. It must include a clear delimitation of the research question, its links to existing studies and how it adds to them. In light of the relatively short timeline of the programs (6 months) the proposal must describe which data and methods will be used, as well as the timeline.

2.1 Research question, with motivation in terms of both scientific and policy relevance.

2.2 Broad description of the model/regressions to be used.

2.3 Description of data to be used: including quality, frequency, sample size (cross-section and time series length), as well as availability and access. Preliminary results are a plus.

2.4 Relation of the project to the existing literature, and description of the project contribution beyond existing studies.

2.5 Work plan with timeline, including completion of a working paper, as well as seminar presentation (for the VP).

#### **3. ACTIVITIES IN GENEVA (VP only)** (Maximum 1 Page)

This section presents the plan of activities that the researcher intends to pursue during her/his stay at the Graduate Institute.

3.1 Classes at the Graduate Institute to be taken

3.2 Classes at the Gerzensee Study Center to be taken (subject to availability and approval by the Gerzensee Study Center)

3.3 Visits to policy institutions in Switzerland (subject to availability).

#### **4 IMPACT OF THE PROJECT (2 Pages)**

4.1 Timeliness and policy relevance of the project in relation to the current objectives of the home institution as for instance stated in its medium-term plan or strategy

4.2 Highlight of the relevant additions to the analytical capacities of the home institution

#### **5 HOME INSTITUTION SUPPORT (1 Page)**

This section presents the resources that the researcher(s)' institution will contribute. It must be signed by the head of the division where the researcher(s) work.

5.1 Attestation from head of division confirming the relevance of the project for the institution (1 paragraph)

5.2 Practical arrangements for the implementation and management of the research project

- Work time to be allocated to the project
- Access to data and availability of hardware and software
- For the VP confirmation that the researcher(s)' institution covers the salaries and cost of extra travel

(when needed).

Applications including a detailed research template to be completed and returned to:

[bcc@graduateinstitute.ch](mailto:bcc@graduateinstitute.ch)