



NEW EMPLOYEE SIGN-UP SHEET

Section 1 (To be completed by the Supervisor)

Appointment and Funding Information

Speed Code

Start Date:

End Date:

Name:

Date:

Signature:

Section 2 (To be completed by the Employee)

Employee Name:

LONDON Address

Phone Number:

E-mail:

Social Insurance
Number:

Citizenship:

Work VISA
Number (If not
Canadian):

Copy Attached: Yes

UWO ID or
Student #:

Date Of Birth
(MM/DD/YYYY):

Emergency Contact Information (Name and Phone Number):

Please return completed form to Anna Vandendries-Barr, Administrative Office,
Room ChB 120 - Chemistry Building or email to avandend@uwo.ca