



Pack Meeting Planning Sheet

Meeting Date _____

Theme _____

Activity Badges _____

PERSON IN CHARGE

BEFORE THE MEETING

- Room Arrangement _____
- Materials and Equipment _____

GATHERING

- Greeters _____
- Den Exhibits _____
- Preopening Activity _____

OPENING

- Opening Ceremony _____
- Song _____
- Welcome and Introductions _____

PROGRAM

- Audience Participation Stunt _____
- Den Stunts and Skits _____
- Webelos Den Demonstrations _____
- Game _____

RECOGNITION

- Recognition of Boys _____
- Recognition of Leaders _____
- Attendance Award _____

CLOSING

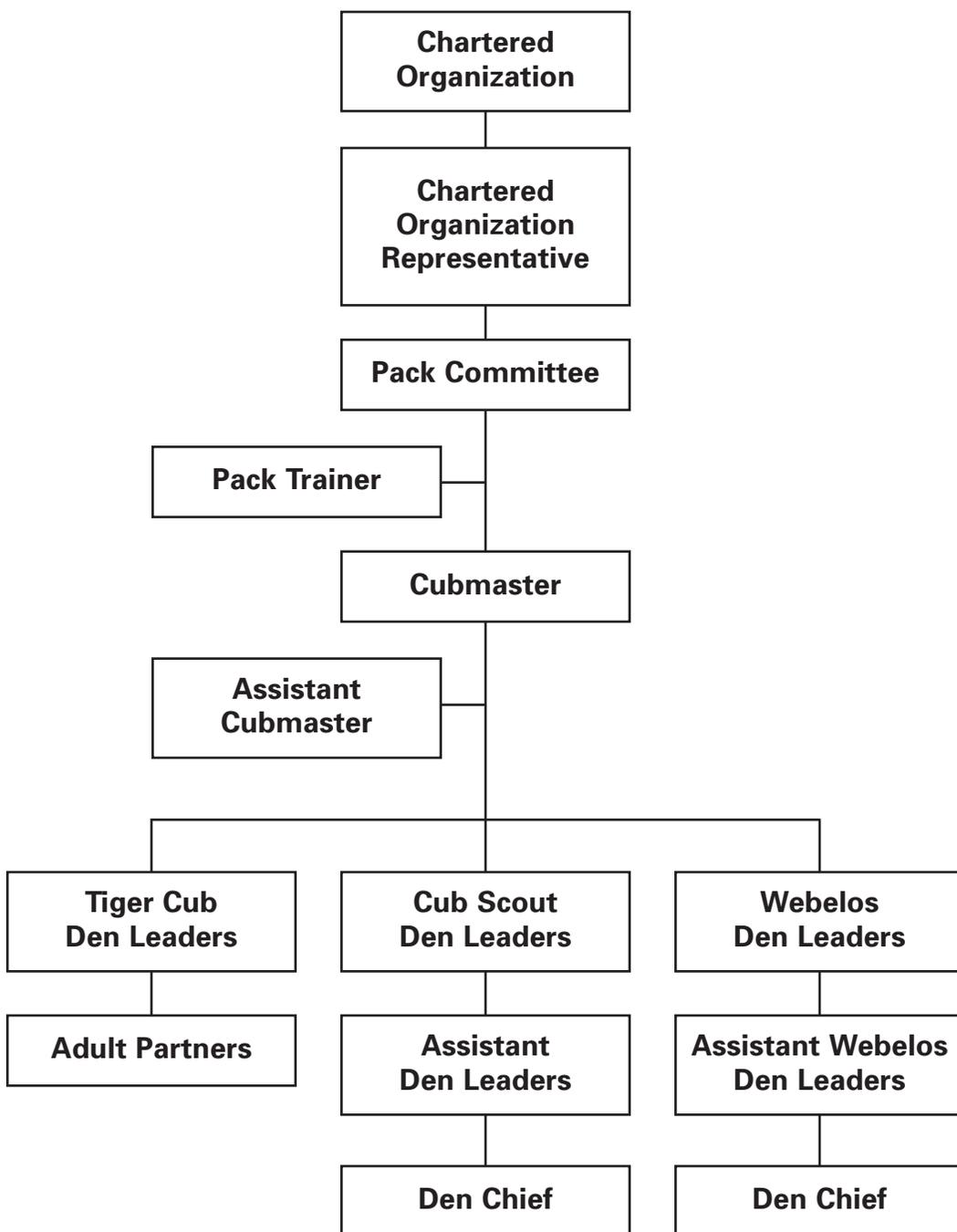
- Announcements _____
- Closing Ceremony _____

AFTER THE MEETING

- Refreshments _____
- Cleanup _____



Pack Organization Chart





Tiger Cub Den Meeting Program

Den No. _____ Pack No. _____
Meeting Place _____ Time _____
This month's theme _____ Date _____

As a den leader and host adult, use this form to plan your weekly meetings. Include the activity and materials needed.

Before the Meeting

Den leader and host adult make any final preparations.

Gathering

Collect dues, check achievements and electives, and conduct a gathering activity while the Tiger Cubs and adults arrive.

Opening

Conduct a simple opening ceremony using a song or yell, the Cub Scout motto, or Promise, the pledge of allegiance, and a membership inventory.

Share

Boys should share experiences they have had since the last meeting that relate to today's meeting.

Discover

Conduct games, tricks, puzzles, crafts, and practice for the next pack meeting that will stimulate interest in advancement and electives.

Search

Plan the details for this month's Go See It. Use the "tips to remember on Go See It's."

Closing

Give out announcements and reminders and have a brief inspiration closing or say the Cub Scout motto or Promise together.

After the Meeting

The den leader and host adults for this and the next meeting review the meeting and make plans for the next meeting. Put the room in order.

Activity:

Equipment needed:



Tiger Cub Den Leader Position Description

The responsibilities of the Tiger Cub den leader can be summarized as:

1. Work directly with other den and pack leaders to ensure that their den is an active and successful part of the pack.
2. Coordinate shared leadership among the Tiger Cub adult partners, ensuring that den meetings and outings are planned, prepared for, and conducted by all adult partners on a rotating basis, and that the den activities provide advancement opportunities for the boys in the den.
3. Attend pack leaders' meetings.
4. Lead the den at the monthly meeting and pack activities.
5. Ensure the transition of boys in the Tiger Cub den into a Wolf den at the end of the year.

See the *Cub Scout Leader Book* for additional information concerning the responsibilities of this position.



Cub Scout Den Leader Position Description

The responsibilities of the Cub Scout den leader can be summarized as:

1. Work directly with other den and pack leaders to ensure their den is an active and successful part of the pack.
2. Plan, prepare for, and conduct den meetings with the assistant den leader and den chief.
3. Attend the pack leaders' meetings.
4. Lead the den at the monthly pack meeting and pack activities.

See the *Cub Scout Leader Book* for additional information concerning the responsibilities of this position.



Webelos Den Leader Position Description

The responsibilities of the Webelos den leader can be summarized as:

1. Work directly with other den and pack leaders to ensure the den is an active and successful part of the pack.
2. Plan, prepare for, and conduct den meetings with the assistant and den chief.
3. Attend pack leaders' meetings.
4. Lead the den at the monthly pack meeting and pack activities.
5. Plan and conduct Webelos den parent/son overnight campouts.

See the *Cub Scout Leader Book* for additional information concerning the responsibilities of this position.



Cubmaster Position Description

The Cubmaster's main responsibilities are:

1. Work directly with the pack trainer, Tiger Cub den leaders, Cub Scout den leaders, Webelos den leaders, den chiefs, and pack committee chair and members to make sure all dens are functioning well.
2. Plan the den and pack programs with the help of other leaders.
3. Lead the monthly pack meeting with the help of others. Involve all dens in some way.
4. Lead pack activities, with the support of other leaders.
5. Coordinate the total Cub Scout program in the pack.

See the *Cub Scout Leader Book* for more information concerning the responsibilities of the position.



Pack Committee Position Description

The responsibilities of the pack committee include:

- Make recommendations to the chartered organization for final approval of pack leadership.
- Recruit the Cubmaster and one or more assistant Cubmasters, with the chartered organization's approval.
- Provide adequate and safe facilities for pack meetings.
- Coordinate the pack program with the program of the chartered organization through the chartered organization representative.
- Assist with pack charter renewal.
- Help to stimulate the interest of adult family members through proper programming.
- Supervise finances and equipment.
- Work closely with the Cubmaster.
- Ensure that all Tiger Cubs, Cub Scouts, and Webelos Scouts receive a year-round, quality program.
- Complete Pack Committee Fast Start Training and Cub Scout Leader Basic Training for the position.
- Conduct, with the help of the Cubmaster, periodic training for parents and guardians.
- Cooperate with other Scouting units.

A strong pack committee will have individual members assigned to such areas as record keeping and correspondence, finances, advancement, training, public relations, and membership and reregistration. The pack committee chairman decides how the responsibilities should be divided and gives committee members assignments.

See the *Cub Scout Leader Book* for additional information concerning the responsibilities of this position.



Tiger Cub Den Leader Award Requirements

TENURE

Complete one year as a registered Tiger Cub den leader.

TRAINING

- Complete "The New Tiger Cub Den Leader" Fast Start training.
- Complete basic training for Tiger Cub den leaders.
- Complete Youth Protection training.
- During your tenure for this award, participate in a Cub Scout leader pow wow or university of Scouting, or attend at least four roundtables.

PERFORMANCE

Do all of the following:

- Assist with a Tiger Cub roundup for your pack with at least five new Tiger Cub boy/adult teams recruited.
- Contact the host team each month and provide support as needed for one year.
- Coordinate Tiger Cub den participation in three pack activities.
- Graduate at least 60 percent of your Tiger Cubs into a Cub Scout den.
- Report on the progress of your Tiger Cub den at 75 percent of pack leader meetings.



Cub Scout Den Leader Award Requirements

TENURE

Complete one year as a registered Cub Scout den leader.

TRAINING

- Complete “The New Den Leader” Fast Start training.
- Complete basic training for Cub Scout den leaders.
- Complete Youth Protection training.
- During your tenure for this award, participate in a Cub Scout leader pow wow or university of Scouting, or attend at least four roundtables.

PERFORMANCE

Do five of the following:

- During at least one program year, have a minimum of 50 percent of the Cub Scouts in your den earn the rank for their grade or age (Wolf or Bear).
- At least once, reregister a minimum of 75 percent of the eligible members of your den as a part of pack rechartering.
- Graduate a minimum of 60 percent of the eligible members of your den into Webelos Scouting.
- Have an assistant den leader or second adult who meets regularly with your den.
- Have a den chief who meets regularly with your den.
- Take leadership in planning and conducting a den service project.
- Conduct at least three den meetings per month, nine months per year, or follow an optional plan approved by the pack.
- Participate with your den in a Cub Scout day camp or Cub Scout resident camp experience.
- Explore three Character Connection activities with your den members in one year.
- Hold regular den meeting and den activity planning sessions with your assistant den leader.



Webelos Den Leader Award Requirements

TENURE

Complete one year as a registered Webelos den leader.

TRAINING

- Complete "The New Webelos Den Leader" Fast Start training.
- Complete basic training for Webelos den leaders.
- Complete outdoor training for Webelos den leaders.
- Complete Youth Protection training.
- During your tenure for this award, participate in a Cub Scout leader pow wow or university of Scouting, or attend at least four roundtables.

PERFORMANCE

Do seven of the following:

- During at least one program year, have a minimum of 50 percent of the Webelos Scouts in your den advance in rank (Webelos badge or Arrow of Light Award).
- At least once, reregister a minimum of 75 percent of the eligible members of your den as part of a pack rechartering.
- Graduate a minimum of 60 percent of the eligible members of your Webelos den into Boy Scouting.
- Have an assistant den leader or second adult who regularly attends your den's meetings and activities.
- Have a den chief who meets regularly with your den.
- Take leadership in planning and conducting two Webelos overnight campouts or other outdoor den activities each year.
- Assist in planning and conducting a Webelos den/Boy Scout troop joint activity.
- Take leadership in planning and conducting a Webelos den service project.
- Conduct at least three Webelos den meetings per month, nine months per year, or follow an optional meeting plan approved by the pack.
- Participate with your den in a Webelos day camp or resident camp experience.
- Explore three Character Connection activities with your den members in one year.
- Hold regular den meeting and den activity planning sessions with your assistant den leader.



Cubmaster Award Requirements

TENURE

Serve as a registered assistant Cubmaster for one year and a Cubmaster for one year, or serve as a registered Cubmaster for two years.

TRAINING

- Complete "The New Cubmaster" Fast Start training.
- Complete basic training for Cubmasters.
- Complete Youth Protection training.
- During each year of tenure for this award, participate in a Cub Scout Leader powwow or university of Scouting, or attend at least four roundtables.

PERFORMANCE

- As a Cubmaster or assistant Cubmaster in a pack, earn the National Quality Unit Award at least twice.
- Earn the National Summertime Pack Award at least once.
- Plan and conduct pack meetings during each year registered as Cubmaster.



Cub Scouter Award Requirements

TENURE

Complete two years as a registered adult leader in a Cub Scout pack.

TRAINING

- Complete Fast Start training for your position.
- Complete basic training for any Cub Scouting position.
- Complete Youth Protection training.
- During each year of tenure for this award, participate in a Cub Scout Leader powwow or university of Scouting, or attend at least four roundtables.

PERFORMANCE

Do five of the following:

- Assist in planning a pack program that results in advancement in rank by a minimum of 50 percent of pack members each year.
- Serve as an adult leader related to a pack that earns the National Quality Unit Award.
- Serve as leader of a blue and gold dinner, pinewood derby, space derby, raingutter regatta, field day, picnic or other Cub Scout activity.
- Give leadership to a promotional effort that results in at least 60 percent of pack families subscribing to *Boys' Life* magazine.
- Develop or update a Tiger Cub or Cub Scout den activity book listing places to go, things to do, costs, distances, etc. locally for the five Tiger Cub areas or at least 12 Cub Scout themes.
- Give leadership to planning and conducting a pack service project.
- Organize participation of a pack in the Cub Scout Academics and Sports program.
- Help conduct two annual pack Friends of Scouting campaigns.
- Serve as a leader for members of your pack attending a Cub Scout day camp or resident camp.
- Serve one year as pack trainer, during which time 75 percent of registered pack leaders complete basic training for their positions.



Elements of a Good Tiger Cub Den Meeting

1. The meeting should last no longer than an hour unless it is a Go See It outing. The meeting begins and ends on time.
2. The meeting should include all eight parts of the Tiger Cubs den meeting.
3. The den leader and the host adult partner conduct the meeting.
4. The den leader and the host adult partner should be properly uniformed. The den leader should wear a Cub Scout leader uniform with the orange neckerchief, while the host adult partners are encouraged to wear the orange Tiger Cub T-shirt.
5. Before the meeting begins, all equipment and materials are ready for use.
6. A well-planned, written program is conducted.
7. Activities are related to the monthly themes and the next pack meeting.
8. Opportunities for self-expression are provided through ceremonies, songs, skits, games, stunts, puzzles, and crafts.
9. The adult partners manage boy behavior. The boys show respect for the adult partners, the den leader, and the other boys.
10. Tiger Cubs and their adult partners bring their *Tiger Cub Handbook* to the meeting.
11. Den records are accurate and kept up to date.
12. The Tiger Cub ideals of Search, Discover, Share and family involvement are emphasized in meetings, activities, and outings.
13. The Tiger Cubs and their adult partners have fun.



Elements of a Good Cub Scout Den Meeting

1. The meeting lasts no longer than an hour and 15 minutes. The meeting begins and ends on time.
2. The meeting includes all seven parts of a den meeting.
3. A trained den leader conducts the meeting with help from the trained assistant den leader and the trained den chief.
4. Cub Scouts and leaders are properly uniformed.
5. Before the meeting begins, all equipment and materials are ready for use.
6. A well-planned, written program is conducted.
7. Activities are related to the monthly theme and the next pack meeting.
8. Projects are started, to be finished at home with help from family members.
9. Opportunities for self-expression are provided through ceremonies, songs, skits, games, stunts, puzzles, and crafts.
10. The meeting program allows for a change in pace, alternating loud and quiet activities.
11. Boy behavior is managed by leaders. The boys show proper respect for the leaders and the den chief.
12. Boys bring their handbooks to each meeting.
13. Den records are accurate and kept up-to-date.
14. The Cub Scout ideals, including the Cub Scout Promise and the Law of the Pack, are emphasized.
15. The Cub Scouts have fun.



Elements of a Good Webelos Den Meeting

1. The meeting lasts no longer than an hour and 15 minutes. The meeting begins and ends on time.
2. The den meeting program includes all seven parts of a Webelos den meeting.
3. A trained Webelos den leader conducts the meeting with help from the trained assistant Webelos den leader and the trained Webelos den chief.
4. The Webelos Scouts and leaders are properly uniformed.
5. Before the meeting begins, equipment and materials are ready for use.
6. A well-planned written program is conducted.
7. Activities are related to that month's activity badge area and the next pack meeting.
8. Activity badge counselors are involved in teaching activity badge work.
9. Activities are geared to helping the boys prepare to become Boy Scouts.
10. Boy behavior is managed by leaders. The boys show proper respect for the adult leaders, the den chief, and each other.
11. The boys bring their handbooks to each meeting.
12. Den records are accurate and kept up-to-date.
13. Inspiration and motivation are provided through ceremonies and discussion of activity badge projects.
14. The Webelos Scouts have fun.



Cub Scout Leader Specific Training

Participant Evaluation

Training Completed (circle one):

Cub Scout Den Leader Training

Webelos Den Leader Training

Tiger Cub Den Leader Training

Cubmaster Training

Pack Committee Training

Please rate each of the following questions where 5 is the highest and 1 is the lowest. Rate each question with an "X" and mark only 1 box per question.

Question	High				Low
	5	4	3	2	1
1. How well did this course meet your expectations?	<input type="checkbox"/>				
2. How well were the trainers prepared?	<input type="checkbox"/>				
3. This course helped me develop a better understanding of my role and responsibilities.	<input type="checkbox"/>				
4. As a result of this course, I have a better understanding of pack organization and leadership.	<input type="checkbox"/>				
5. I have a better understanding of my relationship with other leaders in the pack.	<input type="checkbox"/>				
6. I have a better understanding of the advancement program.	<input type="checkbox"/>				
7. I understand the uniforms worn by Tiger Cubs, Cub Scouts, Webelos Scouts, and adult leaders.	<input type="checkbox"/>				
8. I understand how the program of the pack and dens is planned.	<input type="checkbox"/>				
9. I understand how themes are used in program planning.	<input type="checkbox"/>				
10. I can plan and conduct a successful meeting.	<input type="checkbox"/>				
11. I am more confident in my ability to deal with behavior problems.	<input type="checkbox"/>				
12. I am more comfortable with the Cub Scouting program, activities, and advancement in the pack.	<input type="checkbox"/>				

Comments (Please include positive comments and constructive criticism): _____

Thank you for taking the time to complete this evaluation.



Cub Scout Leader Specific Training

Staff Evaluation

Training presented (circle one):

- Cub Scout Den Leader Training
- Tiger Cub Den Leader Training
- Pack Committee Training

- Webelos Den Leader Training
- Cubmaster Training

Please rate each of the following questions where 5 is the highest and 1 is the lowest. Rate each question with an "X" and mark only 1 box per question.

Question	High 5	4	3	2	Low 1
1. The training manual is clearly written and easy to understand.	<input type="checkbox"/>				
2. The amount of time allotted was sufficient for this session.	<input type="checkbox"/>				
3. The session objectives were clear and concise.	<input type="checkbox"/>				
4. The session reference material was adequate.	<input type="checkbox"/>				
5. The training manual provided sufficient information to properly teach the session.	<input type="checkbox"/>				
6. The session content was organized in proper sequence.	<input type="checkbox"/>				

Comments (Please include positive comments and constructive criticism.): _____

Thank you for taking the time to answer this evaluation.