

SAMPLE LETTER OF INTENT

(Prepare on University/College letterhead)

(Date)

Board of Governors
Beta Gamma Sigma
125 Weldon Parkway
Maryland Heights, MO 63043-3101

RE: Letter of Intent

As an accredited member of AACSB International, **School Name** would like to establish a chapter of Beta Gamma Sigma. I believe that our students and faculty members would welcome and support a chapter on our campus.

Please accept this letter as my official endorsement of a Beta Gamma Sigma Honor Society Chapter at **School Name**. It is therefore respectfully requested that the Board of Governors grant a charter to **School Name**. The 1000 USD chartering fee is enclosed (or being forwarded separately).

In anticipation of this approval, we agree to comply with the provisions of the Governing Documents of Beta Gamma Sigma.

I look forward to your response and further information on establishing this chapter

(Dean's signature)