



Cuyahoga County Land Reutilization Corp.

323 W. Lakeside Avenue, Suite 160
Cleveland, Ohio 44113
Tel (216) 698-8853 Fax (216) 698-8972

Dear Non-Profit,

The Cuyahoga County Land Reutilization Corporation (a.k.a. Cuyahoga Land Bank) welcomes the opportunity to collaborate with your organization to serve both of our missions. As a quasi-governmental, non-profit organization brought into creation by Ohio Senate Bill 353, we are charged with the mission of strategically acquiring properties, returning them to productive use, reducing blight, increasing property values, supporting community goals and improving the quality of life for county residents. We exhibit this ongoing commitment in part, through efforts such as strategic blight clearance, deconstruction, appropriate and innovative re-use of vacant land, the use of energy efficient, green rehabilitation and new construction standards, and special programs, including workforce development.

To determine if we can be of assistance to your organization, please fill out the attached questionnaire with as much detail as possible. Someone from our organization will be in touch with you within two weeks to either acquire more information or set up an appointment to discuss your program in more detail. Thank you for your attention to this questionnaire and we hope that we can forge a mutually beneficial relationship with your organization. If you have any questions, please contact me at the email address listed below.

Sincerely,

Dennis L. Roberts
Director of Programs/ Property Management
[droberts@cuyahogalandbank.org](mailto:droboters@cuyahogalandbank.org)

Non-Profit Program Proposal

In order to most efficiently respond to the numerous collaboration requests we receive, we have compiled the following introductory questionnaire to eliminate the time it takes to render a decision.

As with any successful collaboration, due diligence is key to ensuring a beneficial association. Your candid answers to the following questions will help us determine whether the Cuyahoga Land Bank will be able to engage with your organization in a mutually beneficial partnership.

[Note: Except as otherwise required by law, your organization's proposal information will be kept in confidence and only be used to evaluate the feasibility of a collaboration with the CCLRC.]

ABOUT US:

Please indicate which of the following Cuyahoga Land Bank goals that you believe a collaboration will help us meet (check more than one category if applicable):

- returning properties to productive use through:
 - rehabilitation
 - sale to new private owners
 - demolition
 - preparation for traditional economic development
 - innovative ecological purposes
 - assemblage
 - other: _____

- improve the quality of life for Cuyahoga County's residents through its efforts
 - workforce development
 - creative reuse such as gardening, green space, storm water management

- recycling, salvage re-use, deconstruction
- other: _____

ABOUT YOU:

Name of your organization: _____

Name of person filling out the proposal and affiliation with the organization:

Please provide us with a brief description of your organization's mission **without reference** to a possible collaboration with the Cuyahoga Land Bank – in other words, what do you do?: (Please provide a company brochure, annual report, etc. on a separate sheet, if more room is needed)

When was your organization formed? _____

Please list key organizational partners that would be involved in the implementation of this proposal: _____

Are you registered as a non-profit in Ohio or any other state? Y or N

If yes, please provide us with a copy of your Articles of Incorporation attached to this form.

Please provide us with the names of the current board members of your organization and their titles:

How is your organization primarily funded?

- grants from charitable foundation (describe) _____
- private donations (describe) _____
- out-of-pocket (describe) _____
- city/state/federal grants (describe) _____
- other: _____

Does your organization have an annual budget based on the foregoing funding sources, and if so, please attach your last two (2) fiscal year budgets. Y or N

Does your organization currently own any real property? If so, please provide us with addresses or parcel numbers for these properties: (Please attach a separate sheet if more room is needed)

If applicable to your proposal, does your organization possess the financial resources to be able to rehabilitate/ renovate one of our distressed properties? (Our properties are distressed and many have been empty for a considerable amount of time. In our experience, renovations are averaging at least \$15,000.) Y or N

If yes, please describe in general:

If your proposal involves the acquisition and renovation of property, please list the addresses or parcels of previous acquisitions within the last two years:

THE PROPOSAL:

What, specifically, would you like the Cuyahoga Land Bank to do?

Please attach a formal program proposal or business plan. Include in it a breakdown of projected costs, including any key partners, if applicable. State whether such key partners have made commitments to your program. Also, if a transfer of real property is intended as part of the collaboration, please indicate into whose name the parcel will be transferred. (Please attach a separate sheet if more room is needed).

Acknowledgement:

I acknowledge that I am affiliated with the above non-profit organization and have been granted the ability to fill out the above program proposal. I attest that all information submitted is true to the best of my ability. I understand that all information submitted will be kept strictly confidential by the Cuyahoga Land Bank and only be used in the evaluation of the above proposal.

Print

Signature

Date

Title (if applicable)