FLOOD EMERGENCY RESPONSE PLAN (FERP)

for

Company Name
Address

as of

Date

Person in Charge of FERP: **Name/Title**

FERP Team Members: **Names/Titles**

1. Introduction: This Flood Emergency Response Plan (FERP) has been established to clearly define actions that should be taken in the event of a pending flood event to our site. The plan is designed to proactively outline actions to be taken to reduce physical loss to buildings, machinery and equipment and stock /supplies at this site in order that we may resume operations as quickly as possible after the flood event is over. This plan is to be updated in February of each year.

2. Overview of flood threat: The Company Name site is exposed to flooding from River/Brook located in the ? section of City/Town. The finished floor elevation of the facility is 00.0 ft. and the basement elevation is 00.0 ft. The Storage Building has a finished floor elevation of 00.0 ft. The ? Building and the ? Building have similar finished floor elevations. Only the Main Building is at the higher elevation. The 100-Year and 500-Year flood potential water elevations are 00.0 ft. and 00.0 ft. respectively,

3. Monitoring Potential Flood Event: The Maintenance/Building Manager will advise the FERP leader when flood conditions are possible. When potential flooding goes beyond a flood alert stage, the FERP leader will assign personnel the responsibility to visually monitor the River/Brook elevations each hour and record and report the findings to the FERP leader. The FERP leader will be responsible for implementing various components of the FERP based on river elevations.

The Company Name facility and buildings are susceptible to flooding in the event of an extended period of rain. When a rainfall event of more than 2 inches per hour of rain for a sustained period of two hours, the FERP leader or designate (Shift Supervisor during off-shift hours) shall initiate the Company Name Disaster Recovery phone tree. The listing of essential employees is as follows:

Name	Title	000-0000(H), 000-0000(C)
Name	Title	000-0000(H), 000-0000(C)
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4. Impact of floodwaters and Response – See Action Matrix

5. After the flood:

Salvage and Business Resumption Plan (24 - 48 Hours)

a. Removal of remaining floodwater, mud and debris from the plant by using wash down hoses, brooms, squeegees, mops, sump pumps and cleanup supplies.
b. Analyze all salvageable materials and equipment, begin discard/removal of all non-salvageable materials/equipment
b. Remove sandbags, window boarding and other items used to protect building exterior.
c. Cleaning/drying of all essential equipment (lubricate as needed).
d. Dehumidify/dry all damp/moist areas.
e. Preserve equipment/materials that might otherwise be lost.
f. Reclaim any salvageable supplies/business operating equipment.
g. Conduct safety walkthrough by the Safety Committee and other necessary building/utilities officials: Fire Department, Electric/Gas Utilities, Building Inspector, etc.

6. Contractors List/Phone Numbers (WHO TO HIRE AND WHEN)

Prior to the Flood:

Alarm/Security Protection	Security/Monitoring	860-000-0000
Building Controls Systems	Fire Alarm Panel	860-000-0000
Compressor	Air Compressors	860-000-0000
Sprinkler Contractor	Sprinkler System	860-000-0000
United Mechanical	HVAC	860-000-0000
Ace Hardware	Supplies	860-000-0000

Immediately Prior and During the Flood:

Electrical Contractor	Electrical	860-000-0000
Plumbing Contractor	Plumbing	860-000-0000

After the Flood:

Septic Service	Septic	860-000-0000
Roofing Contractor	Roofs	860-000-0000
Router Rooter	Sewer	860-000-0000
Waste Management	Waste Removal	860-000-0000
Oil Company	Fuel Oil	860-000-0000
Gas Company	Fuel Gas	860-000-0000
Bestech Environmental	Environmental	860-000-0000