

Template Operational plan

The operational plan must include the following headings and content:

1. Title (name of graduate school)

2. Focus

Briefly summarise the research field that the graduate school is addressing and industrially identified needs.

3. Objectives

Describe the university's and the companies' respective overarching goals for the graduate school.

1. Intermediate goals and concrete performance objectives, which should be as time-specific and quantitative as possible
2. Results targets – a long-term objective scenario, both during the project and after its conclusion

The objectives must be based on the perspectives below:

- The doctoral student perspective
- Co-production
- Establishment of environments for research and education by the university
- How the business sector benefits from the graduate school

4. Implementation plan

In this section, describe how the graduate school is to be built up, managed, operated and developed. *Example:* how doctoral students are to be recruited, joint activities within the graduate school and a risk analysis to identify obstacles/pitfalls.

5. Planned courses

State the setup and implementation of the postgraduate education programme in as much detail as possible, including new courses that are in the planning stage.

6. Organisational and leadership structure

Describe the allocation of responsibilities, the management and follow-up of the operation, as well as forms of doctoral student supervision.

List the graduate school's staff resources and their areas of expertise.

Describe the project manager's role and involvement, as well as the composition and role of the steering group/board.

7. Company participation and co-production

State which companies are expected to cooperate with the university within the framework of the graduate school. Describe in general how the co-production will proceed and the roles and contributions of the various parties.

8. Timetable

Describe the overall timetable for the graduate school.

Year 1	Describe the planned, budgeted operations.
Year 2	Describe the planned, budgeted operations.
Year 3	Describe the planned, budgeted operations.
Year 4	Describe the planned, budgeted operations.
Year 5	Describe the planned, budgeted operations.
Year 6	Describe the planned, budgeted operations.