

APPLICATION FOR DAMAGE BOND REFUND

Damage bond building licence number: _____

I / We _____ the undersigned, hereby make an
application for the damage bond paid on ____/____/____ at the following property to be
refunded:

LOT #: _____ HOUSE #: _____ STREET: _____

SUBURB: _____ POSTCODE: _____

All damage bonds are to be refunded directly to your nominated bank account.

MR/MRS/MISS _____

POSTAL ADDRESS _____

SUBURB _____ POSTCODE _____

MOBILE _____ TELEPHONE _____

EMAIL _____

NAME OF BANK _____ BRANCH _____

BANK BSB _____ ACCOUNT NUMBER _____

To be completed and returned to:

39 Guger Street CLAREMONT WA 6010 PO Box 54 CLAREMONT WA 6910

Phone (08) 9285 4300 Fax (08) 9285 4301 toc@claremont.wa.gov.au

www.claremont.wa.gov.au

Damage Bond Checklist

INFRASTRUCTURE	ISSUES	NOTES	Applicant v	Officer v
SLAB FOOTPATH	Damaged	Check for cracked or missing slabs		
	Displaced	Check for trip hazards or excessive gaps		
	Debris	To be clear of all trip hazards, sand and debris		
CONCRETE FOOTPATH	Damaged	Check for cracks		
	Wrong colour	To be "Claremont Cream" (6kg yellow oxide per cu m grey concrete)		
	Debris	To be clear of all trip hazards, sand and debris		
UTILITY LIDS	Damaged	Check for damage to lids or pits		
ASPHALT CROSSOVERS	Damaged	Only note damage if crossover is to be retained		
	Not removed	Old crossover must be removed if a new crossover is built elsewhere		
	Excessive width	Under 12m frontage: Max width is 3.5m plus 1.0 wings Over 12m frontage: Max width is 5.0m plus 1.0m wings		
	Insufficient hump	Hump to be at kerb height (Essential for properties lower than road)		
CONCRETE CROSSOVERS	Excessive Width	Under 12m frontage: Max width is 3.5m plus 1.0 wings Over 12m frontage: Max width is 5.0m plus 1.0m wings		
	Insufficient hump	Hump to be at kerb height (Essential for properties lower than road)		
	No Apron lip	Apron lip to be 20mm above road		
	No Footpath cuts	Saw cut lines to be presented along the footpath edge alignment		
VERGE	Debris	To be clear of all trip hazards, debris and builders equipment		
	Missing Trees	Not to be removed without permission by Parks Dept		
	Damaged Trees	Parks Dept to be alerted		
KERB	Damaged	Kerb is to be replaced where damaged		
	Not Replaced	Kerb is to be replaced where the old crossover has been removed		
Comments: (Include photographs that indicate previous damage to the road reserve – PRE WORKS)				

I have read the above checklist and I am satisfied that all of the relevant issues have been addressed.

I am aware should any of the above not be satisfactory a new bond refund form shall be submitted.

I also understand should defects be found outstanding, any further inspections by the Town's officers will have an additional cost per visit, and be deducted from the bond to be refunded.

SIGNATURE _____ DATE _____

Please note: bond inspections are routinely conducted every 2 weeks and there may be a 30 day turnaround from date of authorisation for you to receive the funds into your nominated account.

OFFICE USE ONLY

SITE INSPECTED AND REFUND AUTHORISED BY: _____ DATE _____