

The Episcopal Church of the Ascension & Holy Trinity

18th St & Grand Ave. Pueblo, Colorado 81003

Phone: 543-4253 www.ascensionpueblo.org

Email: Pueblo@aechurch.comcastbiz.net

Wedding Fee Schedule (Non-Member RENTAL)

The following is the fee schedule for those wishing to use the Facilities, without the staff and clergy of the Church of The Ascension. Please also read the Wedding Information and Policies handout before calling to reserve space for a wedding.

General Rules: (Please see also the Wedding Customary which has expanded rules)

1. A non-refundable \$100 deposit must be paid before a date for your wedding can be scheduled. You must return your deposit with the Wedding Reservation Form. The deposit can be refunded if the event is canceled up to 7 days prior.
2. Any fees paid except the deposit can be refunded if the event is canceled within 7 days of the event.
3. Fees must be paid 7 days prior to the wedding date. Please make any checks out to Church of the Ascension and send to address above or drop off in the office during office hours.
4. The Clergy of church MUST approve ANY minister performing a wedding ceremony BEFORE the ceremony can proceed.
5. Saturday weddings must take place before 3:00 pm or after 7:00 pm, as the Church has a 5:00 pm weekly church service.

Facility Fees:

Church Use Only

\$600.00

This fee provides use of the Church Sanctuary for a rehearsal and for the wedding. This fee includes janitorial fees, wedding coordinator fees, and any other fees, including damage. If there is excessive damage, additional fees may be charged. Any flowers or decorations must be cleaned up by the wedding party the day of the wedding.

Church & Parish Hall Use

\$1000.00

This fee provides use of the Church Sanctuary for a rehearsal and for the wedding (along with other fees stated above) as well as use of the Parish Hall for a reception following the service. A kitchen is attached to the Parish Hall and will be reserved for your needs. The wedding party can either have the reception catered or use the kitchen to prepare the food. All decorations, food remnants, and any trash (including bottles, recycling, etc) must be removed from the building at the end of the reception.

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Wedding Fee Schedule (Non-Member)

The following is the fee schedule for those wishing to use the Facilities, and the staff and clergy of the Church of The Ascension. Please also read the Wedding Information and Policies before setting date.

General Rules: (Please see also the Wedding Customary which has expanded rules)

1. A non-refundable \$100 deposit must be paid before a date for your wedding can be scheduled. You must return your deposit with the Wedding Reservation Form. The deposit can be refunded if the event is canceled up to 7 days prior.
2. Any fees paid except the deposit can be refunded if the event is canceled within 7 days of the event.
3. Fees must be paid 7 days prior to the wedding date. Please make any checks out to Church of the Ascension and send to address above or drop off in the office during office hours.
4. The Clergy of church MUST approve ANY minister performing a wedding ceremony BEFORE the ceremony can proceed.
5. Saturday weddings must take place before 3:00 pm or after 7:00 pm, as the Church has a 5:00 pm weekly church service.

Facilities Fees:

Church Use Only

\$200.00

This fee provides use of the Church Sanctuary for a rehearsal and for the wedding. This fee includes janitorial fees, wedding coordinator fees, and any other fees, including damage. If there is excessive damage, additional fees may be charged. Any flowers or decorations must be cleaned up by the wedding party the day of the wedding.

Church & Parish Hall Use

\$600.00

This fee provides use of the Church Sanctuary for a rehearsal and for the wedding as well as use of the Parish Hall for a reception following the service. A kitchen is attached to the Parish Hall and will be reserved for your needs. The wedding party can either have the reception catered or use the kitchen to prepare the food. All decorations, food remnants, and any trash must be removed from the building at the end of the reception.

Participant Fees:

Clergy Honorarium

\$200.00

This fee covers three sessions with a clergy person (required before you can be married in the church), presence of the clergy at the rehearsal and on the day of the wedding. You must have a clergy person present in order to be married in the church.

Church Musician Fee

\$200.00

This fee provides music by our musicians for the day of the wedding. You must meet with our musicians before the wedding to talk about music and can have additional musicians, but there will be a fee for those musicians, as well as rehearsal time before the wedding.

updated 6/1/15

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Wedding Fee Schedule (Member)

*fees are negotiable for those who are known members of the congregation
or currently attending weekly services on a regular basis.*

The following is the fee schedule for those wishing to use the Facilities, and the staff and clergy of the Church of The Ascension. Please also read the Wedding Information and Policies before setting date.

General Rules: (Please see also the Wedding Customary which has expanded rules)

1. A non-refundable \$50 deposit must be paid before a date for your wedding can be scheduled. You must return your deposit with the Wedding Reservation Form. The deposit can be refunded if the event is canceled up to 7 days prior.
2. Clergy must meet with the couple 2-4 times before the ceremony (for one hour sessions) – this is a requirement of the Episcopal Church, and cannot be waived. Clergy will be present at the rehearsal and the wedding.
3. Musicians must be consulted on appropriate wedding music and
4. Saturday weddings must take place before 3:00 pm or after 7:00 pm, as the Church has a 5:00 pm weekly church service.

Facilities Fees:

Church Use Only

\$100.00

This fee provides use of the Church Sanctuary for a rehearsal and for the wedding. This fee includes janitorial fees, wedding coordinator fees, and any other fees, including damage. If there is excessive damage, additional fees may be charged. Any flowers or decorations must be cleaned up by the wedding party the day of the wedding.

Church & Parish Hall Use

\$300.00

This fee provides use of the Church Sanctuary for a rehearsal and for the wedding as well as use of the Parish Hall for a reception following the service. A kitchen is attached to the Parish Hall and will be reserved for your needs. The wedding party can either have the reception catered or use the kitchen to prepare the food. All decorations, food remnants, and any trash must be removed from the building at the end of the reception.

Participant Fees:

Clergy Honorarium

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This fee covers three sessions with a clergy person (required before you can be married in the church), presence of the clergy at the rehearsal and on the day of the wedding. You must have a clergy person present in order to be married in the church.

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