

<div>INSTRUCTIONS</div> <div>Please answer each question clearly and completely. Read carefully and follow all directions</div>	<div>APPLICATION FORM</div> <div>THE INDEPENDENT COMMISSION OF INVESTIGATIONS</div> <div>PERSONAL HISTORY PROFILE</div>				<div>DO NOT WRITE IN THIS SPACE</div>
1. Family Name <div>First NameMiddle NameName change, if any (by Deed Poll)</div> Maiden name, if any					
2. Date of birth <div>(dd/mm/yy)</div>		3. City of Birth		4. Country of Birth	
				5. Country of nationality at Birth	
6. Sex					
7. Height		8. Weight		9. TRN	
				10. NIS	
11. Marital status:					
Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced <input type="checkbox"/>					
12. Have you taken up legal permanent residence status in any country other than that of your nationality?					
YES <input type="checkbox"/> NO <input type="checkbox"/> If ‘yes’, indicate which country.					
13. If you have taken any legal steps towards changing your present nationality, explain the circumstances?					
14. What is your preferred field of work?					
15. If you have previously submitted an application for employment and/or undergone any tests with The Independent Commission of Investigations, indicate when:					
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)?					
YES <input type="checkbox"/> NO <input type="checkbox"/> If “yes”, give explanation on each case.					
17. Address					
Address <div>Telephone No.</div>					
Mailing Address (if different from above)					
E-mail Address:					
18. Relations					
Do you have any relatives/friends employed to the Commission (if yes, who)					
Are any of your relatives employed to the Jamaica Defence Force, the Jamaica Constabulary Force or Department of Correctional Services?					
YES <input type="checkbox"/> NO <input type="checkbox"/>					
If you answered Yes, please list below:					
Relative’s Name:Relationship:Organization :					

Husband's and/or former husband's names (in full)

Wife's and/or former wife's maiden names (in full)

Husband's/Wife's present occupation and name and address of employer.

Father's name (in full)

Father's profession or occupation:

Father's nationality at birth, date and place of birth (i.e. town, etc.)

(If dead, the above questions should be answered nevertheless, if living, his address should be given below):

Address:

Mother's maiden name (in full)

Mother's nationality at birth, date and place of birth (i.e. town, etc).

(If dead, the above questions should be answered nevertheless, if living, her address should be given below):

Address:

Brothers' and Sisters' Names (in full) with dates and places of birth, their present addresses and occupations:

**19. EMERGENCY INFORMATION:**

Next of kin:

Name:

Address:

Telephone #:

20. Position applied for (If applying for a Secretarial post, state typing speed, computer literacy and application, and other related qualifications).

21. Are you computer literate? State applications.

22. Are you the holder of a Driver's Licence? Yes ☐ No ☐

If yes, state type

23. Personal Referees. (Give the names and addresses of two referees. They should be responsible persons who know you well, and should preferably be a University Professor, Lecturer or Tutor. The names of relatives must not be given, nor those of distinguished persons unless they know you very well. Testimonials from your personal referees should not be sent.

Name:

Address:

Occupation:

Period during which he/she has known you:

Name:

Address:

Occupation:

Period during which he/she has known you:

24. Give particulars of any physical impairment from which you may have suffered. *It is particularly important that any nervous breakdown, neurasthenia or similar trouble should be mentioned.*

25. Mention here any applications for employment under any other Government Department which you have made previously or are now making.

26. <b>DEPENDENTS</b> If you have any dependents, list them below:					
Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationality
27. If any of the relatives listed in sections 20 and 28 are resident outside Jamaica, their dates of departure from Jamaica should be given.					
28. <b>KNOWLEDGE SKILL, ABILITIES</b> State here whether you possess special knowledge of any language other than English.					
29. <b>EDUCATION</b> List all university degrees or equivalent qualifications obtained					
Name, place and country	Years attended		Degrees and academic Distinctions	Main course of study	
	Month/Year	Month/Year			
List schools or other formal training or education from age 14 (e.g., High School, Technical School or Apprenticeship)					
Name, place and country	Type	Years attended		Certificates or diplomas obtained	
	From	To			
30. List Professional societies and activities in civil, public or international affairs.					
31. List Special Skills, (Academic, technical, vocational)					
32. List Hobbies/Leisure activities					

33. EMPLOYMENT PROFILE

List all previous employment in ascending order. Also include service in the armed forces and note any period during which you were not gainfully employed. If you need more space, please use the attached additional pages.

Job Title	Is this a Civil Servant Position? YES <input type="checkbox"/> NO <input type="checkbox"/>	Type of Business	From (Month/Year)	To (Month/Year)	Reason for leaving/ Wanting to leave
<div><div>Name of Employer</div><div>Name of Supervisor</div><div>Salary Paid (per annum) StartingFinal</div></div>					

You are requested to paste below an unmounted photograph of yourself.  
(Any photograph of recent date which provides a good likeness is sufficient).

I declare that the foregoing information given is true to the best of my knowledge and belief.

Signature of Applicant.....Date.....

The information provided by the applicant will be used by the HR/Processing department of the Commission and no disclosure shall be made to a third party without the knowledge of the Applicant (save in the instances of breaches of the Commission’s Policies and Procedures, law of the land or required under the Access to Information Act.



