

Budget Worksheet

Category and Typical % of Budget	Estimated Cost	Amount Spent
Reception (50%)		
Venue and Rental		
Beverage and Bartenders		
Food and Service		
Cake and Cutting Fee		
Ceremony (2%)		
Site Fee		
Officiant Fee		
Attire (8%)		
Gown and Alterations		
Headpiece and Veil		
Bride's Accessories		
Hair and Makeup		
Groom's Tux or Suit		
Groom's Accessories		
Flowers and Decorations (10%)		
Ceremony Decorations		
Flower Girl's Basket		
Bride's Bouquets		
Boutonnieres		
Corsages		
Reception Decorations		
Music (10%)		
Ceremony Musicians		
Reception Band or DJ		
Photography and Videography (10%)		
Photographer		
Videographer		
Favors and Gifts (3%)		
Bridal Party Gifts		
Favors		
Welcome Gifts for Out-of-Town Guest		
Stationery (3%)		
Save-the-Date Cards		
Invitations		
RSVP Cards		
Programs		
Place Cards/Escort Cards		
Menu Cards		
Thank You Notes		
Announcements		
Postage		
Miscellaneous		
Wedding Rings (2%)		
Bride's Ring		
Groom's Ring		
Transportation (2%)		
Limo or Car rentals & Guest Parking		
Total Spent		

Guest List Worksheet

Use this chart to determine the number of attendees at your wedding. Print out more copies as needed.

Name	Address	RSVP Received	Number Attending	Notes

Vendor Contact Sheet

Keep all those important phone numbers and addresses in one place with this handy guide.

Baker
Name:
Address:
Phone:
Email:
Notes:

Bridal Salon
Name:
Address:
Phone:
Email:
Notes:

Caterer
Name:
Address:
Phone:
Email:
Notes:

Ceremony Venue
Name:
Address:
Phone:
Email:
Notes:

Florist
Name:
Address:
Phone:
Email:
Notes:

Limousine or Car Rental
Name:
Address:
Phone:
Email:
Notes:

Musician (Ceremony)
Name:
Address:
Phone:
Email:
Notes:

Musician (Reception)
Name:
Address:
Phone:
Email:
Notes:

Officiant
Name:
Address:
Phone:
Email:
Notes:

Photographer
Name:
Address:
Phone:
Email:
Notes:

Reception Venue
Name:
Address:
Phone:
Email:
Notes:

Tuxedo Rental
Name:
Address:
Phone:
Email:
Notes:

Videographer
Name:
Address:
Phone:
Email:
Notes:

Wedding Planner
Name:
Address:
Phone:
Email:
Notes:

Miscellaneous
Name:
Address:
Phone:
Email:
Notes: