

Curriculum and Instruction

Qualifying Portfolio Cover Sheet

Include this sheet with your portfolio

Name

Date

Date began program

Cumulative credits (include current quarter)

Program Advisor

Contents Checklist

Organize your portfolio in the order listed below. Be sure all contents are included. Within two weeks of submitting your portfolio, make an appointment with your advisor to discuss your progress.

☐ Curriculum Vitae

☐ Statement of Purpose

☐ Academic Paper #1* (title):

☐ Academic Paper #2* (title):

* Include CAPTION FORM for each academic paper

For Advisor's Use Only:

Advisor's Name _____

Date of Meeting with Student _____

Progress Summary (circle one): Strong

Adequate

Unsatisfactory

Comments/Recommendations:

Advisor's Signature _____