



## **UNM Student Production Location Release Form**

The Dept of Cinematic Arts must have a copy of this signed form before shooting.  
Albuquerque Film Office should be contacted for logistics prior to shoot.

Both sheets must be completed for approval.

Film's Production Title: \_\_\_\_\_

Course Name: \_\_\_\_\_

Course Number: \_\_\_\_\_

Date of Shoot: \_\_\_\_\_

Time of Shoot: \_\_\_\_\_ till \_\_\_\_\_

Instructor's Name: \_\_\_\_\_

Number of Crew: \_\_\_\_\_

List of their Names and Banner IDs: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Location + Address: \_\_\_\_\_

\_\_\_\_\_

Equipment utilized (i.e. camera, microphone, light kit, electrical cords, filters, smoke machine, etc.) :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## STATEMENTS OF ACKNOWLEDGEMENT

I, the student, acknowledge that I have read and understand these guidelines.

Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, the owner/occupier/supervisor, acknowledge that I have read and understand these guidelines and am *capable* of granting permission of the location shoot request, and me or another employee will be present during the entire film shoot.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, the teacher, acknowledge the student is under my instruction and am aware of their request.

Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

This project has been:                      Approved                      Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_