

UCSC REFERENCE RELEASE FORM

For Faculty and Staff

1) Use this form to authorize **UCSC staff or faculty** to provide a rental reference on your behalf. Give a copy to anyone you list as an individual reference. Individual references could be UCSC employees, teaching assistants, supervisors, or professors who are a reference as to your character, maturity, sense of responsibility, and/or academic standing.

2) Fill out the form [How to Check Rental References for a UCSC Student](#) and give it to potential landlords for guidance and information needed to check your references.

I hereby authorize _____

of (department or office) _____ to speak with any potential landlord, candidly and comprehensively, sharing any and all information about myself, including personal, financial, and contractual information otherwise protected by law or University policy (e.g., student conduct issues, student employment matters, academic/class matters, etc.).

Student Name (Print): _____

Dates/years attending UCSC: _____

Student ID#: _____ Student e-mail address: _____

Signature: _____

Date: ____/____/____

Give the original to the faculty, TA, or staff who is your reference and keep a copy for your records.