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Written Warning Police

**Police Department** [Police Department Address] [City, State, Zip Code] [Phone Number] [Email Address] [Date]

**Subject: Written Warning for [Violation Type]**

**To: [Recipient’s Full Name]** [Recipient’s Address] [City, State, Zip Code]

**Dear [Recipient’s Full Name],**

This letter serves as a formal written warning regarding the incident that occurred on [Date of Incident] at approximately [Time of Incident] near [Location of Incident]. According to our findings, you were observed violating [Specific Law or Regulation], specifically related to [Detailed Description of the Violation].

This behavior is considered unacceptable and must be addressed immediately to ensure the safety and well-being of all community members. We urge you to adhere to all regulations and laws to prevent any future incidents.

**Actions Required:**

* Compliance with all traffic laws and regulations.
* Immediate correction of the behavior leading to this violation.
* Any additional corrective actions deemed necessary.

Failure to comply with these directives may result in further action, including but not limited to, fines, penalties, or legal proceedings.

**Additional Information:**

* [Any additional recommendations or information]
* Contact information for further inquiries or clarification: [Officer’s Name, Rank, Contact Information]

Please consider this letter a serious reminder of the importance of adhering to legal standards and community expectations. We appreciate your immediate attention to this matter and your cooperation in ensuring a safer environment for everyone.

**Sincerely,**

[Officer’s Name] [Rank] [Police Department] [Badge Number]