Thank You and Farewell Letters to Coworkers

### 

### Thank You Letter to a Coworker

**Subject:** Heartfelt Thanks

Dear John,

As I reflect on the time spent at Acme Corp, I want to extend my deepest gratitude to you for being such an incredible co-worker. Working alongside you has been one of the highlights of my tenure. Your support, guidance, and camaraderie have not only made the workplace enjoyable but have also contributed significantly to my personal and professional growth.

Your expertise in project management and willingness to always help out have made a remarkable difference. I’ve learned so much from you, especially your strategic approach to complex projects, and am grateful for the patience and enthusiasm with which you've shared your knowledge.

Thank you once again for making my days at the office both productive and fun. I hope we can keep in touch; you can reach me at my personal email john.doe@example.com or connect with me on LinkedIn at linkedin.com/in/johndoe.

Wishing you all the best in your future endeavors.

Warm regards,

**Jane Doe**