Housekeeping Resume with No Experience

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**Jane Doe**

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**Objective** Energetic and dependable individual with a strong work ethic seeking to apply organizational and cleaning skills in a housekeeping role. Adept at maintaining cleanliness and a high standard of hygiene, with a commitment to providing excellent customer service. Keen to develop professionally in a dynamic and fast-paced environment.

**Education** **Diploma in General Education** City High School, Los Angeles, CA June 2022

* Graduated with honors
* Coursework in Home Economics and Basic Health

**Relevant Experience** **Volunteer Cleaner** Community Center, Los Angeles, CA January 2023 - Present

* Clean various areas including kitchens, bathrooms, and activity rooms, ensuring a hygienic environment.
* Organize supplies and manage inventory to ensure resources are readily available.
* Assist in setting up and dismantling events, demonstrating attention to detail and ability to handle multiple tasks.

**Babysitter** Private Homes, Los Angeles, CA June 2022 - December 2022

* Maintained clean and organized living areas while providing childcare, emphasizing safety and cleanliness.
* Managed schedules including meals, schoolwork, and recreational activities, showing capability in time management and responsibility.

**Skills**

* **Cleaning and Sanitation:** Knowledge of proper cleaning techniques and chemical handling.
* **Time Management:** Efficient in managing tasks within given deadlines.
* **Communication:** Clear communicator with a warm and approachable demeanor.
* **Adaptability:** Quickly adapts to new environments and work schedules.
* **Organization:** Exceptional organizational abilities and attention to detail.

**References** Available upon request.