
Female Security Guard Resume

Sarah Martin

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Objective

Experienced Security Guard with over 3 years of expertise in maintaining secure environments for corporate and retail settings. Adept at operating advanced surveillance systems and conducting detailed patrols. Committed to utilizing my skills in a challenging environment to help maintain organizational safety.

Work Experience

Security Guard

Global Security Corp., Houston, TX

April 2020 - Present

- Oversaw security operations for a corporate building with over 50 companies.
- Managed access control systems and verified identification for entry of over 1,000 employees daily.
- Responded to alarms and security breaches, effectively reducing the incident response time by 20%.
- Compiled detailed reports on observations and incidents for law enforcement and management review.

Junior Security Officer

Mall of Texas, Houston, TX

January 2018 - March 2020

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- Patrolled various sections of a large shopping mall to ensure safety and prevent theft.
 - Assisted in handling emergency situations, including medical emergencies and fire alarms.
 - Provided excellent customer service, helping visitors with directions and lost children.
 - Participated in security audits to enhance the effectiveness of the mall's surveillance system.

Education

Associate Degree in Criminal Justice

Houston Community College, Houston, TX

Graduated 2017

Certifications

- Security Guard License - Texas Department of Public Safety
- Certified in Surveillance Operations
- CPR and First Aid Certified

Skills

- Proficient in surveillance systems
- Detail-oriented and vigilant
- Quick decision-making
- Excellent report writing
- Strong problem-solving skills
- Customer service-oriented