

# Certificate of Service from Employer

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**XYZ Corporation**

**1234 Commerce Way**

**Portland, OR 97201**

**Tel: (503) 555-0198**

**Email: [hr@xyzcorp.com](mailto:hr@xyzcorp.com)**

## **Certificate of Service**

This is to certify that:

**John A. Smith**

**Senior Analyst**

**Market Research Department**

has been employed with **XYZ Corporation** since **January 15, 2010**, and has completed **12 years** of service as of **January 15, 2022**.

During his tenure, John has demonstrated a high level of dedication, expertise, and professionalism in all aspects of his role. We acknowledge and appreciate his contributions to our success and wish him all the best in his future endeavors.

**Issued on:** November 2, 2024

**[Signature of Authorizing Official]**

**Jane Doe**

**Human Resources Manager**

**Company Seal:** [Space for Seal if applicable]