



Project Resource Plan Template

Project Name: **Date:**

Project Number: **Agency:**

Modification Dates: **Prepared by:**

Project Resource Information

Determine the major resources that will be needed in the execution of the project. For each resource determine the cost, availability, and skill level or specification required. These resources may include the following: people, money, equipment, facilities, materials and supplies, and information technology.

Resource	Cost Estimate	Availability	Skill/Specification

Assumptions

Document any assumptions made in resource allocation.

Risks

Document any particular risks involved in resource allocation.