UNIVERSITY of BRADFORD

Academic Quality and Partnerships Office

Partnership Proposal

Please contact the Academic Quality and Partnerships Office if you require any guidance in completing this form or in relation to partnership approval processes.

The Academic Partnerships Sub-Committee will consider if the proposal fits with the University of Bradford's strategic and financial interests; if the proposal is successful APSC will recommend that the proposal goes forward to a Programme Approval Panel and a contractual agreement with the partner.

A proposal for an additional programme in the same subject area as existing provision will not require Partnership Approval.

Section A

Proposing Faculty:	
Contact person: Email: Telephone number:	
Signature of Dean(s) of Faculty(s) involved in the proposal	

Section B: Partner Information

Partner Details	New Partner / Existing Partner (Delete as appropriate)		
Name, address and website of proposed partner organisation:			
Partner Institutional Contact / Senior manager with overall responsibility:			
Name:		Telephone:	
Position:		Email:	
Subject contact/contact for this proposal:			
Name:		Telephone:	
Position:		Email:	

Section C: Programme Information

Title and level of award(s) to be offered (if applicable):			
Proposed start date:		Proposed number of intakes per academic year and dates:	

Projected student numbers (fte)

Year	Level 4	Level 5	Level 6	Level 7

What evidence is there of this projected demand and how certain are these numbers?			
Minimum number of students per intake:		**Maximum** number of students per intake:	

Section D: Financial Arrangements

Fees payable by a third party to the University:	
Fees payable by the University to a third party:	
HEFCE or other public funding:	

Please attach initial financial projections for the proposal, produced by the Faculty Finance Manager. This should include any initial set up costs and an estimate of the income stream and recurrent costs for the proposal.

Summary of projected surplus/deficit and arrangements for any subsidy or pump-priming:	

Section E: Statement of Strategic Benefit

Description of proposed partner, including type, size, mission and objectives, standing in sector and academic reputation:
Describe the proposed arrangement, including the main roles and responsibilities of each party:

Explain how this proposal aligns with the University Partnerships Strategy, including the nature of the partnership (developmental, peer, interdependent) and articulate clearly how this partnership will bring strategic benefit to the University and the Faculty:
Programmes, delivery location and arrangements, respective roles and responsibilities:
Brief description of the partner's resources in relation to delivery of the proposed collaboration, in terms of both staff and non-staff resources and overall capacity to deliver University programmes:
State how the proposal builds upon existing provision, academic fit, and plans to fill any gaps in required expertise:
Outline potential for developing the partnership/opportunities for wider/future collaboration:

Section F (to be completed Academic Quality and Partnerships Office)

Nature of proposed link (e.g. franchise, validation, articulation, MoU):		Existing Arrangements with this Partner:	
Risk Assessment attached?	Yes/No	Initial Financial Plan attached?	Yes/No
Initial Due Diligence completed?	Yes/No	Credit Report received (where appropriate)?	Yes/No

Section G: APSC Approval (to be completed Academic Quality and Partnerships Office)

Approved/Not Approved* *Delete as appropriate	Signature of Chair, APSC		Date:
Comments:			