

Proposal Cover Page

Name

Email:

Affiliation (unit, department, organization):

Proposal Title:

Description (one or two sentences outlining the project):

Proposal Narrative

What is the project?

Clearly describe the project and the methods. Explain the need for and the value of the project. Identify the target population, and describe how this audience will be reached. Include the plan to publicize and share project information and outcomes. Discuss any plans to collaborate with other units, groups, and departments on campus.

How does it relate to the diversity objectives?

Explain how the project contributes to diversity at UNCC. Cite the objectives in the Campus Plan for Diversity, Access, and Inclusion to which the project relates.

What are the objectives and expected outcomes?

State the goals and expected outcomes. Explain who the project will enrich learning and/or scholarship for the proposed audience and campus communication. Describe the potential impact of the project, including any benefits which may extend beyond its completion.

How will the success of the project be measured?

Describe the plan to effectively measure the success of the project. If applicable, explain how participants' learning and satisfaction be recorded and measured. Describe any plans to collect information about participant's follow-up actions or activities.

Budget

Provide the proposed budget, including all expenses related to the project. You may also include in the budget, any supplemental funds applied for or received, in support of the project.

Biographical Sketch

Applicants should provide a brief biographical sketch, curriculum vitae, or resume indicating relevant educational/work background, interest, and experience. For staff organizations and student organizations, provide a brief mission statement as it relates to the proposed project.

Endorsement

Faculty and staff applicants should send an email copy of the proposal to department chair and dean, or supervisor upon submission. Student organizations should provide a letter of endorsement from an advisor.

Submission

All proposals must be submitted electronically. The files should be emailed to **diversitychallenge@uncc.edu**.

Email an electronic copy in a single pdf file to diversitychallenge@uncc.edu, with an email copy to your department chair and dean, or supervisor (for staff applicants).

For projects to be implemented in the 2016-2017 academic year, the deadline for submission is **February 29, 2016.**