

Accounting Department  
P.O. Box 542885  
Dallas, TX 75354  
Phone: 214-350-5886  
Fax: 214-353-0449

## JOB INFORMATION SHEET

### *Customer Information:*

Customer:	_____	Date:	_____
Address:	_____	Phone:	_____
City, St, Zip:	_____	Fax:	_____
Contact Person:	_____	Cell:	_____

### *Job Information:*

Job # :	_____	Is This Job Taxable?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Job Name:	_____	Tax Rate:	_____	
Address:	_____	<i>If no, must enclose certificate.</i>		
City, St, Zip:	_____	Tax ID # :	_____	

### *Customer's (Sub-Contractor's) Bond Information:*

Name:	_____	Bond # :	_____
Address:	_____	Phone:	_____
City, St, Zip:	_____	Fax:	_____

### *General Contractor Information:*

Company Name:	_____	Contact:	_____
Address:	_____	Phone:	_____
City, St, Zip:	_____	Fax:	_____

### *General Contractor's Bonding Company Information:*

Name:	_____	Bond # :	_____
Address:	_____	Phone:	_____
City, St, Zip:	_____	Fax:	_____

### *Job Owner Information:*

Name:	_____	Phone:	_____
Address:	_____	Fax:	_____
City, St, Zip:	_____	E-Mail:	_____