

## **Notice of Tenant's Intent to Vacate and Giving Forwarding Address**

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In accordance with the terms of my lease requiring a \_\_\_\_\_-day written notice,  
you are hereby advised of my intent to vacate the rental property located at  
\_\_\_\_\_ on or before \_\_\_\_\_.

I will turn in my keys to you on \_\_\_\_\_.

Please send my security deposit to me at my FORWARDING ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have any questions, please contact me at \_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Date