

Eviction Notice Letter to Tenant

John Doe

123 Main Street
Cityville, ST 12345
johndoe@email.com
(555) 123-4567

June 28, 2024

Jane Smith

456 Oak Avenue
Cityville, ST 12345

Dear Jane Smith,

Re: Notice to Vacate the Premises

This letter serves as a formal notice to vacate the rental property located at 456 Oak Avenue, Cityville, ST 12345. You are hereby notified that your tenancy of the premises is terminated as of July 28, 2024. Please consider this a 30-day notice to vacate the property.

The reason(s) for this eviction notice are as follows:

- Non-payment of rent for the months of April, May, and June 2024.

You are required to vacate the premises by July 28, 2024. Please ensure that the property is returned in the same condition as it was at the beginning of your tenancy, normal wear and tear excepted. All personal belongings must be removed, and the keys must be returned to my office at 123 Main Street, Cityville, ST 12345.

Failure to vacate the property by the specified date may result in legal action, including but not limited to filing for eviction through the court system. Additionally, you may be held responsible for any legal fees and court costs incurred as a result of this action.

Please contact me at (555) 123-4567 or johndoe@email.com if you have any questions or if you would like to discuss this matter further.

Thank you for your prompt attention to this matter.

Sincerely,

John Doe

Landlord