

Credit Card Delivery Authorization Letter

Sarah Bennett

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217-555-0198

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Capital Bank Credit Card Services

100 Finance Way

Springfield, IL, 62705

To Whom It May Concern,

I, **Sarah Bennett**, hereby authorize **David Thompson** to receive the delivery of my credit card on my behalf from **Capital Bank Credit Card Services**. I am unable to receive the card personally due to being out of town on business.

Below are the details of the credit card and authorized individual:

- **Cardholder's Name:** Sarah Bennett
- **Credit Card Company:** Capital Bank
- **Authorized Person's Name:** David Thompson
- **Authorized Person's ID Number:** DL-30255869

This authorization is valid only for the receipt of the mentioned credit card. Please ensure that an identity verification is performed by checking the official photo ID of the authorized individual before handing over the card.

For any further confirmations or inquiries, please feel free to contact me at
217-555-0198 or **sarah.bennett@email.com**.

Thank you for your attention and cooperation.

Sincerely,

[Sarah Bennett's Signature (if sending a hard copy)]

Sarah Bennett