

LETTER OF AUTHORIZATION FORM - 2

(In Connection with a Person or Agent acting on behalf of the Property Owner)
(INSERT ON CORPORATE LETTERHEAD)

(Date)

To whom it may concern:

I (We) the undersigned hereby authorize _____ to act on my (our) behalf with regard to all matters relating to tax and /or assessment for the property noted below and that _____ is my agent and authorized to make decisions on my (our) behalf which are binding upon me (us).

☐ Authorization is valid for the period of: _____ 20____ to _____ 20____ or

☐ Authorization is valid until further written notice from the undersigned.

(Select one of the above options)

Sincerely,

(Name – Please Print)

(Title of Signing Authority – If Applicable)

(Authorized Signature)

(Date) 20____

Name – Please Print

(Title of Signing Authority – If Applicable)

(Authorized Signature)

(Date) 20____

Roll Number: **3739**_____ or Account Number: _____

Property Address: _____

(ATTACH LIST FOR ADDITIONAL PROPERTIES)

(OFFICE USE ONLY)

UPDATED BY: _____ 20____
(Employee Signature) (Date)

NOTICE WITH RESPECT TO PERSONAL INFORMATION

The personal information on this form is being collected under the Authority of the Municipal Act, Section 10, for the purposes of maintaining the integrity and accuracy of our data. Questions about the collection may be addressed to the 311 Call Centre.