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# Character Reference For Job

**Name:** Jane Doe

**Position:** Senior Manager

**Company:** XYZ Corporation

**Address:** 123 Business Avenue, Suite 456, City, State, ZIP

**Phone:** (123) 456-7890

**Email:** janedoe@xyzcorporation.com

**Relationship:** Former Supervisor

## Reference Letter:

To Whom It May Concern,

I am writing to provide a character reference for [Your Name]. During the time [Your Name] worked under my supervision at XYZ Corporation, I found them to be highly dedicated, reliable, and professional individuals. [Your Name] consistently demonstrated exceptional work ethic, strong communication skills, and a keen ability to handle complex tasks with ease. Their positive attitude and willingness to go the extra mile greatly contributed to our team's success.

[Your Name] was always punctual and maintained a positive demeanor even under pressure. They exhibited a strong sense of responsibility and worked collaboratively with team members to achieve project goals. Their problem-solving skills and proactive approach made them a valuable asset to our team.

I am confident in [Your Name]'s ability to excel in any role they choose to pursue. They have my highest recommendation for any position that requires dedication, integrity, and a strong work ethic.



**Sincerely,  
Jane Doe**